

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

# Grand Rapids Child Discovery Center

## Board of Directors Meeting

Date: 6:00-7:30 pm, Monday May 9, 2022

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
<b>Opening</b>			
1. Call to Order	Abby	6:10	Action
2. Roll Call .1 Present: A.S., S.T., A.G., A.F., T.L., A.B, A.J., A.E. L.N. (executive director) .2 Absent: K.D. .3 Guests: Sana Amash (Teacher)	Abby		Action
3. Approval of Agenda 1st- A.E. 2nd- A.B. All- yes	Abby		Action
4. Approval of Minutes 1st- A.J. 2nd- T.L. All- yes	Abby		Action
5. Public Comment (Please limit comments to 3-5 minutes) Amber had a play date with 3 other GRCDC Moms and all three realized that they had not let the school know their kids were vaccinated. Discussion about when we need to know that, if school is able to look it up themselves, if that data would help with decision making in the fall about what precautions to keep in place.		6:11	Comment
<b>Reports from the Board</b>			
6. President's Report - Next meeting (June) will have a budget hearing at 5:30pm before the regular board meeting and Executive evaluation following the meeting. - Have a short meeting on June 22 to approve budget. Need Quorum for this - Went briefly over the board election procedure. Abby will be staying on the board for 1-2 more years and is happy to stay in the president role or step down from it.	Abby	6:16	Report
7. Executive Committee Report	Anissa		Report

<p>All policies we voted on at the last meeting have been submitted.</p> <p>Anissa is planning on leaving the board at the end of this year, June will be her last meeting. Will need a new Vice President. Brief explanation of Vice President role.</p> <p>Went over nomination form - can nominate someone you think would be good in the role. Person nominated can accept or not accept. Then we vote by roll call.</p>				
8.	Finance Committee Report	Andrew		
	<ul style="list-style-type: none"> <li>- Getting budget ready for next meeting</li> <li>- Believes Kevin interested in staying in the role of Treasurer.</li> <li>- Brief explanation about the role</li> <li>- Anne interested in being on the finance committee - has come to a few meetings so far.</li> <li>- Like to have the new treasurer on the finance committee for a bit before taking over the role.</li> </ul>			
9.	Secretary's Report	Amelia		
	<ul style="list-style-type: none"> <li>- Amelia interested in remaining in the Secretary role.</li> <li>- Brief update of what job is- taking minutes, sending approved minutes to Rachel, part of executive committee.</li> </ul>			
10.	Ad Hoc Committee Reports	All	6:25	Report
	<p>.1 Leader Evaluation</p> <ul style="list-style-type: none"> <li>- Next meeting is the day we evaluate Lisa</li> <li>- Amelia will send out templates 1 week prior</li> <li>- Each board member will need to rate Lisa on their own prior to the meeting.</li> <li>- We will come up with a group rating for each factor together after discussing those ratings that differ.</li> </ul> <p>.2 Marketing/Development</p> <ul style="list-style-type: none"> <li>- We have a <a href="#">You Tube channel</a> now (soft launch)- have a few videos live with closed captioning. - Have to be established for 30 days and have followers.</li> <li>- 1 stop shop for any of our marketing videos - can be linked to.</li> <li>- Refreshing branding over the summer - trifold, open houses, fairs etc.</li> </ul> <p>.3 Strategic Planning</p> <ul style="list-style-type: none"> <li>- Anne Jabara joining strategy sub committee (may 19th 10:00 am next meeting)</li> <li>- Lisa has initial drafted questions for a parent survey to solicit input on GRCDCs future (hope to send out on Friday). A team also reviewed the survey.</li> </ul>			

- Kevin has a lead on someone who can do a value assessment of the building.

Reports to the Board

11. Executive Director's Report Lisa 6:39 Report

**Current Significant Issues:**

- Ms. Kay transitioning out of her role, the role is currently open
  - Interesting role in how closely she works with the teachers and is in a leadership role leading reflection meetings.
  - Also 2 Para openings
- COVID outbreak in one of our classrooms
  - Several children in the same classroom with COVID who we cannot trace those COVID infections to coming from outside school.
  - All close contacts are quarantining for 5 days. This is 10 kids.
  - 3 staff also are out.
- The Space Ball- huge success AND coinciding with COVID surge
- Impact of COVID on state testing?
  - Multiple kids and teachers out during this time due to COVID
  - One kid is not going to be able to finish.
- Possible "snow days" or other accommodations (single class virtual for a time - students would be marked absent because virtual learning is not allowed by the state) depending on staff infection rates.
- Summer learning lab invites round one are out.
  - ESSA III funds for
  - Students who need Tier 3 interventions
  - Ms. Moushey (Math) and Mr K. (reading) doing small groups with kids

- Rest of the day will be in discovery care for those 3 days (paid for by school).
- 11 families are signed up so far.
- Third grade has finished the ELA test and NO ONE fell below the percentile requiring a retention response
- We are in the final stage of the new teacher evaluation process and it is a big improvement- in timing, transparency, teacher ownership and reflection

### **Update on Strategic Plan Implementation**

#### **Curriculum-**

Our team is hard at work looking at spring [iReady testing data in reading](#) to determine what is working with our new curriculum and where we want to focus our efforts for the school improvement plan for next year. The headline right now is that the curriculum definitely shows evidence that it is doing what we want it to do. Our focus areas will be within the vocabulary domain and ensuring that students of color grow at a faster rate, thereby closing our persistent gap. In math, we are using a focus on math discourse to address this (a strategy that is proven to have a positive impact for all students and specifically help teachers ensure students of color make gains). We are considering a similar strategy focus for next year for reading. You can expect a full data presentation at the June meeting, per state law.

#### **Culture**

- We plan to release all the surveys at the end of this week, as long as the universe cooperates
- The Space Ball showed so much of our strength as our community- the children WANTED to be here and many of our alum as well. We are a hub for our families and the role we play as a connector is so very important. The work we must do now is think about how we embrace that role (as it

is so very needed) while continuing to operate in the COVID gray area

- My project focus area for West Michigan Leadership Academy this summer is around how our policies and processes and/or our practices are resulting in an overidentification of boys, especially boys of color, for Tier 3 SEL support. How do we address tier one and two so these boys also get what they need. I will be supported in this work by my WMLA coach, Annalise Kontras.

### **SAFETY AND SECURITY (3.B.1, 3.B.2):**

Looking at Winter Break as the earliest possible time to get the elevator worked on. Has to be completely replaced.

### **3. Direct Action Updates:**

- **None at this time**

### **4. Facilities Update**

- Matthew Beresford connected us with the new ED of facilities and his assistant for GRPS. They came and did a walkthrough with Trevor and Sam and they are going to connect us with the contractors they use to work on the district's boilers. The good news is that they said our boiler appears to be in great shape and there is no reason to assume its failure is imminent, which gives the strategy and financial committees some time to make an informed decision.
- They also have a bunch of recommendations for companies they work with on boilers
- Also things that can be done to maintain this current boiler.
- A great way to use our GRPS connection!!

### **5. Finance Updates-**

- In budget drafting mode for FY23
- Rather not have a HUGE fund balance. What are we incrementally building into the budget for each year. i.e. updated computers/tablets, how many paras per year

<p>- COVID money paying for much of this now, but will not be there forever.</p> <p>There have been decreases of behavioral referrals to the office during recess and lunch when kids eating in classrooms (due to COVID) rather than the gym/cafeteria.</p> <p>Will not go back to the old lunch/recess model - maybe putting 2 classes together but not having several classes with only one para in either recess or lunch.</p>			
12.	Family Team Report (Quarterly)		Report
<b>Business</b>			
13.	Old Business (previously moved) .1 N/A	7:12	Action
14.	New Business .1 1st- 2nd- All- .2 1st- 2nd- All-		Action
<b>Closing</b>			
15.	Public Comment (Please limit comments to 3-5 minutes)		Comment
16.	Adjourn	Abby 7:12	Action

**School Leadership:**

Travis LaFlue

Executive Director- Lisa Nuyens Heyne-

LNH

Pedagogista- Sarah Cooper- SC

**GRPS Liaison:**

Matthew Beresford

**GRCDC Board Members:**

**Executive Committee-**

President- Abby Sutter- AS

Vice President- Anissa Eddie- AE

Treasurer- Kevin Davis- KD

Secretary- Amelia Grayson- AG

**Members at Large:**

Andrew Brower- AB

Anne Jbara- AJ

Stephen Tanner- ST

Amber Fox- AF