

Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, July 11th, 2022

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Abby	6:06	Action
2. Roll Call .1 Present: ST, AS, AG, KD, TL, AF, LN .2 Absent: AJ .3 Guests:	Abby		Action
3. Approval of Agenda 1st- AG 2nd- ST All- yes	Abby		Action
4. Approval of Minutes 1st- ST 2nd- AF All- yes	Abby		Action
5. Public Comment (Please limit comments to 3-5 minutes) - Anyone able to attend park get together this past week? No one here did. Steven stopped by towards the end but not many people here. Seemed not well attended. Maybe poor time to do it after 4th of July weekend		6:06	Comment
Reports from the Board			
6. President's Report - Board retreat September/October: - Phillip's appointment to board added to GRPS board meeting this month. - Abby and Travis met with another possible board member (Mallory) - send us all notes from that meeting by e-mail. Both felt she was capable. How strategic should we be with adding new board members? Should we wait until we see what skills we may be lacking on the board going forward post Anissa and Andrew and with Phillip here. (i.e. grant writing experience). Discussion: - Amber loves Mallory's early childhood experience and possible countywide connections from her job. Maybe fill some holes that we have with Anissa's absence. Possibly help with recruiting and diversity in incoming kindergarteners.	Abby	6:07	Report

<ul style="list-style-type: none"> - Per Lisa - what she thinks Anissa brought to the board was really good communication in high stakes environment (i.e. GRPS board) deep relationships in the community that helped us be taken seriously. Maybe need to have possible board members have more involvement in the school community before joining the board (ie. have been on family team, volunteered, come to events). - No person on board who is not a parent of a current student. - Maybe Mallory could be involved in a subcommittee like marketing but not fill board slot yet? - Kate withdrew her name from consideration for board at this time. - Voting on 4 current members to extend through 2025. Andrew's position goes through 2024 (Philip) Annisa's term was through June 2023 (need to fill). Anne, Steven, Amber through June 2023. 	
<p>7. Executive Committee Report</p> <ul style="list-style-type: none"> - Nothing to report 	Report
<p>8. Finance Committee Report</p> <ul style="list-style-type: none"> - Able to find an appraiser willing to do full report on the building. \$2,800. - Experienced person with good knowledge of the area. - Abby - Time Frame? Kevin - not sure exactly. - Will get details to Lisa. 	Kevin
<p>9. Secretary's Report</p>	Amelia
<p>10. Ad Hoc Committee Reports</p> <p>.1 Leader Evaluation - Evaluated at last meeting, no meeting since.</p> <p>.2 Marketing/Development No meeting since board last month</p> <p>.3 Strategic planning Meeting this week.</p>	All 6:22 Report
Reports to the Board	
<p>11. Executive Director's Report</p> <p>Current Significant Updates or Issues</p> <ul style="list-style-type: none"> - We have hired for Ms. Kay's position- meet the new GRCDC studio coordinator HERE - New hire has great experience - including in art, education, and leadership. - We have 2 classroom teaching positions to fill (Ms Bouwman 4th grade and Ms. Ruth - 2nd 	Lisa 6:23 Report

- grade). Will be contacting finance committee about offering signing bonuses
- Ms Bouwman may come back part time not in a full time teacher roll.
 - Will post this week for 2-3 paras - filling Ms. Chloe's roll plus 1-2 more (going to have 7 or 8 paras instead of only 6), SEL interventionist, and contracted/short term (2 years) academic interventionist (using ESSE funds to work on academic impact of COVID specifically on math work).
 - Website has "aged out"- template used when made no longer supported. Initial enrollment form also on website and glitchy. Need a new website built. Need to figure out budget for this. Working on a near term (keeping it going) and longer term solution (need to be working well before open enrollment).
 - Teacher Contract not yet completed - this is why not a finished calendar. Don't want to give parents a final paper copy until we know how that will impact it.

2. Update on Strategic Plan Implementation

Curriculum-

Sarah and I have put the finishing touches on all the hard work of the Teacher Council, A-Team and full staff to determine the priorities for the School Improvement Plan (Now called Continuous Improvement Plan). We have a math goal, reading goal and SEL goal- each of these goals will align to leader and teacher evaluation, as well as the goals that we will submit for reauthorization this year. This also guides how title funds are spent. You can see the full planning document [here](#). It is very robust, but also fair. The goals are as follows:

Goals:

- For at least 80% of all students to be at Mid or Above Grade Level in Reading.
- For at least 65% of all students to be at Mid or Above Grade Level in Math.
- For at least 75% of all students to reach their Annual Typical Growth Goals in Reading.

- For at least 60% of all students to reach their Annual Typical Growth Goals in Math
- For at least 60% of all students to reach their Annual Stretch Growth Goals in Reading.
- For at least 40% of all students to reach their Annual Stretch Growth Goals in Math.
- Create a culturally responsive, three tiered system of support that identifies no more than 5% of students qualifying for Tier III Social Emotional Learning support by June 2024.
- Create a proactive, three tiered system of support that identifies no more than 7.5% of students qualifying for Tier III Social Emotional Learning support by June 2023.

Culture:

Now that we have used the SEL 3 Tier Cycle of Interventions with the spreadsheets for one year, we are able to analyze our work and plan for improvements and adjustments. Our focus area for this year is strengthening the Tier 1 (school wide) plans that all should be using- professional development in *Conscious Discipline* staff-wide (not only teachers) and refresh of *Responsive Classroom*. In addition, we plan to partner with an equity consultant to help create a culturally responsive menu of Tier 2 interventions and train the teachers accordingly, with time in the calendar devoted to Tier2 planning and training in academics as well as SEL support.

Lisa and Sarah have meeting topics and PD topics set up for the whole 22-23 school year already.

We will be continuing our contract and collaboration with *Opportunity Thrive*, both for full staff development as well as one on one coaching as needed or desired. 3 teachers taken advantage of this.

Plans for Culture Routines to return in the fall: Parent involvement through a New Parent meeting on day 1, Community Meetings open to families, a Fall Family event, Teacher office hours.

14. New Business

Action

.1 Renewal of Term for AS, AG, TL, KD (expire 6/30/22, now, and 6/30/25)

1st- AF 2nd- ST All - yes

.2 Discussion and vote on Officer positions

President- Nomination:

1st- AG nominated Abby Sutter (AS)

2nd- ST

In favor of nominee - AF - Abby is doing a great job.

AS - would like to be president again for one more year.

Call to vote: # votes for AS (6) with one person absent.

Nothing against

Vice President- Nomination:

1st- ST nominated Anne Jbara (AJ)

2nd- AS

Anne is absent but let AS know she would like to accept the role of vice president.

Nothing against

Call to vote: # Votes for (6) with one person absent

Treasurer: Nomination:

1st- AS nominated Kevin Davis (KD)

2nd - AF

KD is doing a great job!

Nothing against

Call to vote: # votes for (6) one absent

Secretary: Nomination:

1st- AS nominates Amelia Grayson (AG)

2nd- AF

Doing a great job!

Nothing against

Call to vote: # votes for (6) with one absent

Elections July 2022	President	Vice President	Treasurer	Secretary
Kevin-KD	AS	AJ	KD	AG
Amber-AF	AS	AJ	KD	AG
Amelia-AG	AS	AJ	KD	AG
Anne-AJ	N/A	N/A	N/A	N/A
Travis-TL	AS	AJ	KD	AG
Abby-AS	AS	AJ	KD	AG
Stephen-ST	AS	AJ	KD	AG

.3 Oath of Office for new Fiscal year said by all board members at 7:12 pm

“I do solemnly swear (or affirm) that I will support the Constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of the office of Board of Directors for the Grand Rapids Child Discovery Center..... according to the best of my ability.”

.4 Annual Policy book legal items including adoption

<https://mail.google.com/mail/u/0?ui=2&ik=ebacc6fa4e&attid=0.1&permmsgid=msg-f:1738068699727937122&th=181edc4612823e62&view=att&disp=safe&realattid=181edc3b1dfc2d696071>

1st- AF 2nd - ST All- yes

.5 Regular Board meetings 2022-2023 - 2nd monday of each month
Special 2nd June meeting date for Budget approval- 6/21/23

Closing

15.	Public Comment (Please limit comments to 3-5 minutes)			Comment
16.	Adjourn	Abby	7:18	Action

School Leadership:

Executive Director- Lisa Nuyens - LN

Pedagogista- Sarah Cooper- SC

GRPS Liaison:

Matthew Beresford

GRCDC Board Members:

Executive Committee-

President- Abby Sutter- AS

Vice President- Anissa Eddie- AE

Treasurer- Kevin Davis- KD

Secretary- Amelia Grayson- AG

Members at Large: