

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, October 11, 2021

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Abby	6:04	Action
2. Roll Call Present - AS, AG, ST, AB, KD, TL, AE, AJ Absent - AF Guests - Lisa Heyne, executive director. Sana Amash, teacher.	Abby		Action
3. Approval of Agenda 1st- AB 2nd- KD All- yes	Abby		Action
4. Approval of Minutes 1st- AG 2nd- TL All- yes	Abby		Action
5. Public Comment (Please limit comments to 3-5 minutes) Sana Amash - what could our outdoor work space/classroom space look like with COVID continuing? - Lisa - possibly working in an extra outside time per class each day. - Parent parking lot not being used now - More picnic tables?		6:05	Comment
Reports from the Board			
6. President's Report October 27th for Board Retreat Ordering from Luna - Andrew will order food - Abby will bring paper products/dessert/drinks - Childcare - Andrew's daughter will provide - Using board funds for food. School Credit Card - need receipts. Lisa, Abby and possibly Anissa planning agenda for retreat - Onboard newer board members. - Subcommittees Travis - any pre-work we need to do? No - Abby will send an agenda out before.	Abby	6:10	Report
7. Executive Committee Report - Nothing to Report	Anissa		Report
8. Finance Committee Report	Kevin		

<ul style="list-style-type: none"> - Starting discussion on ways to invest money to benefit the school. Some kind of interest bearing instrument. Just investigating so far. - Kevin digging into other spending needs of the school. <ul style="list-style-type: none"> - Classroom budgets so teachers not paying for supplies - Anything else? - Family Team has grants for teachers available - Revolving green fund? Anything we buy that can be described as sustainable can use these funds for. Used for new lighting. Balance of \$4,300 - maybe can use for outdoor space? - Let's not sit on money if there are improvements that need to be made. 	
<p>9. Secretary's Report</p> <ul style="list-style-type: none"> - Advance classes for new members (Anne, Travis, Amber) - Spoke with City re roundabout 	<p>Amelia</p>
<p>10. Ad Hoc Committee Reports</p> <ul style="list-style-type: none"> .1 Leader Evaluation .2 Marketing/Development .3 Board Membership 	<p>Amelia Stephen Name</p>
<p>Reports to the Board</p>	
<p>11. Executive Director's Report Date: 10/11/2021 Prepared by: Lisa Nuyens</p> <p>Current Significant Updates or Issues</p> <ul style="list-style-type: none"> - Mr. Cole resigned with no notice. - There was a lot of interest in the job. - Hired a new custodian very excited about our hire. He has been a custodian for over 10 years in Kentwood- great references, interviews etc. In the meantime, we have had a cleaning company and Mr. Trevor keeps us going. Sam LeFaive (Mr. Sam) will begin on 10/18. Hours Noon to 8:30pm - Need to (re)hire a lunch and cleaning aide- working on that. Interviewed one parent who is interested. 9a-1p job. - COVID cases and response have been consistent, still no outbreaks within the school 	<p>Lisa</p> <p>6:25</p> <p>Report</p>
<p>2. Update on Strategic Plan Implementation</p>	

Curriculum-

Teachers had a PD and planning day on 10/1- the focus was on professional development around our new ELA curriculum, as well as planning for Tier 2 and Tier 3 academic interventions. Teachers reported finding this time very useful to be able to plan together for interventions as well as continuing to get comfortable with our new curriculum

Sarah will begin walk throughs this week focusing on the implementation of the new curriculum and being able to identify and share with teachers all the things they are doing right so far.

Teacher Council will focus on our math data, as our focus for ELA right now is curriculum implementation. We are thrilled to have a full time math interventionist this year, along with a reading interventionist. These two roles will be critical for responding to learning loss.

Culture

We are busy gathering multiple points of SEL-focused data for each student: attendance, SWIS referrals, internalizing/externalizing behavior survey, adult relationship maps and student relationship maps. This data will help us build a system of responding early to students who need SEL support and leaving less to chance.

I will begin walkthroughs this week focused on classroom culture and the CASEL competencies in the classroom (teacher and student actions as well as environmental components).

The other thing I am pausing to begin thinking deeply about is adult SEL learning and support- we have had a fair amount of training on how to regulate ourselves in order to work with kids through Conscious Discipline, but in this very unique not-quite-post-pandemic time, we also need to think about what adults need differently in general. The staff has focused around a strengths-based theme for our studies (pod power), but also thinking about how to re-connect the staff together socially, how to use walkthrough tools as a way to emphasize what is going well and how to allow teachers the time and freedom to use their unique strengths in the classroom.

- Therapist staff can go to.
- Adult SEL series

- Social Worker at school for general education population

SAFETY AND SECURITY:

We have had 2 fire drills and will have a lockdown drill later this week.

3. Direct Action Updates: None right now

4. Facilities Update

- Boys bathrooms got brand new privacy dividers for the urinal section
- Other bathroom improvements are coming.

5. Finance Updates-

Working on:

- A new boiler estimate,
- We have had 2 contractors out for windows, neither ever gave an estimate (less important than boiler/ventilation)
- Understanding the financial implications of having to quarantine the whole school building if we dipped below 75% attendance.
- Get quotes on other auditors - Plante Moran increased prices by quite a bit. Nearing end of contract with them.

12.	Family Team Report	Name	6:50	Report
	- Now two co-stewards			
	- Nothing else to report			
Business				
13.	Old Business (previously moved)			Action
	.1 N/A			
14.	New Business		6:51	Action
	.1			
	.2			
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes)			Comment
	- Google Calendar for school is still sending out zoom links for board meetings.			
16.	Adjourn	Name	6:52	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne-
LNH

Pedagogista- Sarah Cooper- SC

GRPS Liaison:

Matthew Beresford

GRCDC Board Members:

Executive Committee-

President- Abby Sutter- AS

Vice President- Anissa Eddie- AE

Treasurer- Kevin Davis- KD

Secretary- Amelia Grayson- AG

Members at Large:

Andrew Brower- AB

Anne Jbara- AJ

Stephen Tanner- ST
Amber Fox- AF

Travis LaFleur- TL

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item "Public Comment