

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, April 12th, 2021

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:00	Action
2. Roll Call .1 Present: TJ, ST, KD, AG, KAB, AS, AB, LNH .2 Absent: None .3 Guests: Sana A, Brooke A, Travis L, Anne J, Amber F	Kate	6:03	Action
3. Approval of Agenda 1st- AG 2nd- ST All- Approved	Kate	6:04	Action
4. Approval of Minutes 1st- ST 2nd- AG All- Approved	Kate	6:04	Action
5. Public Comment: Travis- intro and interest in Board position, Brooke A- intro of self and interest in Board position, Amber F- intro and interest in Board position		6:04	Comment
Reports from the Board			
6. President's Report	Kate	6:06	Report
7. Executive Committee Report .1 Legislation- election process	Anissa	6:20	Report
8. Finance Committee Report- No longer have a mortgage! We own our building! Closed 3/30/31- looking at new expenses.	Andrew	6:23	
9. Secretary's Report	Abby	6:27	
10. Ad Hoc Committee Reports .1 Leader Evaluation- Sign Anne up for training .2 Marketing/Development-	All Amelia	6:27	Report

Reports to the Board

11. Executive Director's Report Lisa 6:33 Report

Current Significant Issues:

- The Feds denied request to waive MSTEP. It will begin this week
- We chose to forgo funding for an 8 week summer school, given the capacity of our staff. We WILL have a 5 week summer program for students who are identified as needing Tier 3 support
- We have submitted a budget for the first half of ESSER II funds- these funds will be used for Tech, summer school, iReady, and cleaning support
- ESSER III funds will be focused on capital improvements
- We will have 2 positions to hire for next year (one teacher moving out of state and one going to grad school full time!) and I plan to post positions this week

Update on Strategic Plan Implementation

Curriculum

No new updates: expanded hybrid begins this week!

Culture:

No updates

SAFETY AND SECURITY (3.B.1, 3.B.2):

- We have re-written the implementation guide in order to comply with NEW guidance from the CDC and MDHHS. Pick up and drop off will likely be the area where most families are impacted- so we ask that everyone be patient and work together.

Direct Action Updates

- None

Facilities Update

- **Looking at: Boiler, Windows, and Plumbing. Also possible cosmetic updates (plaster and paint repair, student bathroom updates)**

Finance Updates

- We have purchased our building!

12.	Family Team Report (Quarterly)	Abby	6:45	Report
Business				
13.	Old Business (previously moved) .1 N/A		6:45	Action
14.	New Business .1 GRCDC Extended Continuity of Learning Plan - March 1st- AB 2nd- TJ All- ST, AG, AS, AE, AB, TJ, KD- All yes		6:45	Action
Closing				
15.	Public Comment Brooke A- Proud of her daughter and teacher, staff, Sana- proud of board for process.		7:01	Comment
16.	Adjourn	Kate	7:30	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB

Vice President- Anissa Eddie- AE

Treasurer- Andrew Brower- AB

Secretary- Abby Sutter- AS

Members at Large:

Andrew Brower- AB

Ted Jauw- TJ

Amelia Grayson- AG

Kevin Davis-KD

Family Team:

GRPS Liaison:

Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, March 8th, 2021

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose	
Opening				
1. Call to Order	Kate	6:04	Action	
2. Roll Call .1 Present: KAB, AS, ST, AG, AB, AE, KD, TJ, LNH, SC .2 Absent: none .3 Guests: Sana A, Trevor, Alicia CH, Rachel H, Adam G, Teresa K, Amy R, Elly C, Danielle S, Ruth Nelson, Haley H	Kate	6:05	Action	
3. Approval of Agenda- add to New Business-.4 New potential Board member- Anne Jbara 1st- AE 2nd- AB All- yes	Kate	6:05	Action	
4. Approval of Minutes 1st- AG 2nd- AB All- yes	Kate	6:05	Action	
5. Public Comment (Please limit comments to 3-5 minutes)	None	6:08	Comment	
Reports from the Board				
6. President's Report-	None	Kate	6:10	Report
7. Executive Committee Report .1 Legislation-	none	Anissa	6:10	Report
8. Finance Committee Report-	will report in new business	Andrew	6:10	
9. Secretary's Report-	Board recruitment going on now	Abby	6:12	
10. Ad Hoc Committee Reports .1 Leader Evaluation .2 Marketing/Development- plaque for sign, shirt design, recruitment video for website, updated postcard for mailing	All	6:15	Report	
Reports to the Board				

11. Executive Director's Report

Lisa

6:19

Report

Current Significant Issues:

- Really deep planning for expansion of hybrid-touches on all aspects of school life (much more detail to come later)
- Some shifting of staff, possible hiring of one more part time para
- Shifting into planning for next school year mode (budget, staffing, instructional delivery, school improvement plan, facilities, enrollment) while at the same time preparing for and rolling out a big change
- Enrollment lottery happened on Friday, we used FB Live for this
- MSTEP: right now it looks like this is still happening!

Update on Strategic Plan Implementation

Curriculum:

As previewed, last month, we are planning for a change in our instructional delivery model for after spring break through (likely) the end of the school year.

Culture:

- Trevor has continued small group SEL instruction, virtually, for children whose parents requested this and it really helping us rethink how to best use our SEL curriculum
- Tuesday, June 15 for our 5th grade promotion celebration, however that is going to look is TBD

SAFETY AND SECURITY (3.B.1, 3.B.2):

- No new info

Direct Action Updates

- No new info

Facilities Update

- Electric to sign- has happened!

- **Creating a comprehensive list of maintenance issues to systematically address as we go through with the purchase of the building**

Finance Updates

- ESSER II funds (estimate) 190,000- take summer programming and tech off the top and use the rest for HVAC (boiler)
- Rest will come from committee today
- There also will be ESSER III funds, don't know anything about that yet

12.	Family Team Report (Quarterly)	Abby	7:09	Report
Business				
13.	Old Business (previously moved) .1 N/A		7:10	Action
14.	New Business .1 GRDCD Extended Continuity of Learning Plan - March 1st- AE 2nd- ST All- yes ST, AS, AB, TJ, AG, AE, KD- all yes .2 FY2021 Budget Amendment II 1st- AG 2nd- AE All- yes ST, AS, AB, TJ, AG, AE, KD- all yes .3 Budget Expenditures - Mortgage and Boiler- over arching spend down of the fund balance. Pay off mortgage and finance committee freedom to find the best Boiler replacement option. 1st- AG 2nd- AE All- Yes ST, AS, AB, TJ, AG, AE, KD- all yes .4 New potential Board member- Anne Jbara- vote to approve and submit to GRPS 1st- AG 2nd- AS All- Yes ST, AS, AB, TJ, AG, AE, KD- all yes		7:11	Action
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes)		7:54	Comment
	Sana- Excited we are buying our building!!			

16. Adjourn	Kate	7:54	Action
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School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH
Pedagogista- Sarah Cooper- SC

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President- Kate Adams-Blake- KAB
Vice President- Anissa Eddie- AE
Treasurer- Andrew Brower- AB
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Ted Jauw- TJ
Amelia Grayson- AG
Kevin Davis-KD

Family Team:

GRPS Liaison:
Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, February 8th, 2021

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:02	Action
2. Roll Call .1 Present: ST, AS, KD, KAB, LNH, AE, AG, AB; TJ .2 Absent: NA .3 Guests: Sana	Kate	6:02	Action
3. Approval of Agenda 1st- AE 2nd- AB All- no object	Kate	6:02	Action
4. Approval of Minutes 1st- AG 2nd- ST All- no object	Kate	6:02	Action
5. Public Comment - Appreciate improvements in tech- AE		6:05	Comment
Reports from the Board			
6. President's Report- Virtual Meetings allowance for meeting online through Nov and options for ongoing if needed	Kate	6:06	Report
7. Executive Committee Report- no updates .1 Legislation	Anissa	6:08	Report
8. Finance Committee Report- meet with Tessa- looking at Fund Balance- looking at possible Mortgage pay off- March 8th meeting action item- will get info to board ahead ASAP- apply saving for building improvements and boiler replacement	Andrew	6:07	
9. Secretary's Report- Board recruitment, intro's questions for FB page, look at new positions for next year	Abby	6:18	
10. Ad Hoc Committee Reports	Amelia	6:21	Report

.1 Leader Evaluation- discussion over weighting different variables higher based on focus this last year- highlight the focus of the last year

.2 Marketing/Development-

Enrollment numbers look good- part of the virtual school expo, offering limited in person tours when kids no in the building- would be good to have videos with classroom activities and a few profiles

Abby/
Stephen

Reports to the Board

11. Executive Director's Report

Lisa

6:29

Report

Current Significant Issues:

Current Significant Updates or Issues

- Return to hybrid going very well
- We have a survey out for families to determine what our "expanded" hybrid option will look like
- If all staff have had the opportunity to be vaccinated
 - we will still have a percentage of our families who will remain virtual- our virtual and in person programs are staffed by the same humans- giving us some limitations as to what is possible
- Vaccinations: as of now, we have 4 staff members still waiting for an appointment for their first dose and some staff members with their first dose as late as 2/25- this has the leadership team thinking we will need a 2 phase expanded opening- one which accommodates more children in our hybrid program and then another phase where we expand the number of days for that once everyone is vaccinated. The other option is to wait until beginning of April and just start from the more expansive option
- We feel strongly that physical distancing and masking must be maintained until the vaccine is more widely available in our community. Research out of Europe shows that children do spread the virus (often unknowingly) to their families. Teachers and staff having the opportunity to be vaccinated is also a prerequisite for our staff feeling comfortable and safe with any expanded options
- GRPS indicated they are not yet sure of their plans for an expanded opening for in person learning, but I will stay in touch with M. Beresford on that too
- Snow day compliance with the GREA Contract

Current Unknowns:

- How long it will take for all teachers and staff to receive both doses of the vaccine- but it is looking like after spring break everyone will be vaccinated (who wanted to) with both doses and a couple weeks after for full protection
- Still waiting to hear from some of our families- phone calls will begin Wednesday to those we haven't heard from

Update on Strategic Plan Implementation**Curriculum**

We have midterm benchmark data to share

This data is from the iReady diagnostics. This is our 3rd year using iReady for math and 1st year using iReady for reading

Notes on the data:

- Our goals from our ECOL are GROWTH goals. This means that every student, regardless of where they were at the beginning of the year, will grow one year. This is aligned with our teacher evaluation goals and overall school goals in a "typical year", which is 1 year's growth in 1 year's time for ALL students, as measured by the NWEA.
- We aren't quite to our goal for math at mid year, but making good progress
- The percentage charts below our PTG shows the percentage of students considered proficient at this point in the year (in tier 1 for instruction). Our math percentage overall is almost exactly the same as last year- though it isn't where we want it to be, we can see that our instructional approach even in this most difficult of years is resulting in many of our students making progress
- The group that is making the least amount of progress and started out with the lowest percentage of students in Tier 1 is our black students. The Teacher Council worked on this 2 weeks ago and brought a data narrative to the whole teaching staff last week for us to complete a CLC around - we can see that many of the strategies that are working for

our students from the dominant culture are working and for our students who are black they are not. As a teaching staff, we know this is our problem to solve and we are hard at work discussing causal theories and determining action steps. This is unacceptable to us.

- This has really highlighted that picking our intentional, focused, scope and sequenced Equity work is very important- and will continue to be as the national data shows that the learning loss due to COVID as well as other traumas such as economic hardship, loss of life, etc. will impact our students of color most significantly in the years to come. We must have a staff that is aware of that, specifically working towards changing that

Culture:

- Trevor has continued small group SEL instruction, virtually, for children whose parents requested this and it really helping us rethink how to best use our SEL curriculum
- Beginning to think about 5th grade graduation- will set a date and time and as it gets closer we can determine format (we know it won't be in a packed AQ ballroom!)

SAFETY AND SECURITY (3.B.1, 3.B.2):

- No new info

Direct Action Updates

- No new info

Facilities Update

- **Electric to sign will happen next week**

Finance Updates

- Teacher pay increase in effect for all teachers + Kay
- We will still have a strong fund balance

	<ul style="list-style-type: none"> We don't know what additional fed funds will be (they will be passed through the state) 			
12.	Family Team Report (Quarterly) Notes from Sana- Reschedule sled party and winter gear- Parents reading for Black History Month/ MLK- Shout out to Nadia!! Next meeting 2/11 6:30pm	Abby	7:18	Report
Business				
13.	Old Business (previously moved) .1 N/A			Action
14.	New Business .1 GRCDC Extended Continuity of Learning Plan - February 1st- ST 2nd- AG All- ST, AS, AG, AE, AB, KD, TJ- Yes		7:23	Action
Closing				
15.	Public Comment - Excited about purchasing building, sad about board members leaving- how does our relationship with Early Childhood- Would like Board members to join the anti- racist book club		7:24	Comment
16.	Adjourn	Kate	7:26	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB

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Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, January 11, 2021

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:00	Action
2. Roll Call .1 Present: AS, KD, AB, LNH, AG, AE .2 Absent: TJ .3 Guests: SA	Kate	6:03	Action
3. Approval of Agenda 1st- AB 2nd- KD All- Yess	Kate	6:04	Action
4. Approval of Minutes 1st- AB 2nd- KD All- Yes	Kate	6:04	Action
5. Public Comment (Please limit comments to 3-5 minutes) Sana- students back to Hybrid tomorrow. Happy New Year!		6:05	Comment
Reports from the Board			
6. President's Report- Thank you to Lisa for leadership with the resources after events in DC, ML has resigned from the board effective 12/31/20- will have a board opening and will re-post on website- will have several leaving in June at end of term as well	Kate	6:06	Report
7. Executive Committee Report- re-open discussion with Exec committee .1 Legislation- None	Anissa	6:12	Report
8. Finance Committee Report- Changes in teacher contract, all going smoothly right now	Andrew	6:12	
9. Secretary's Report- None	Abby	6:14	
10. Ad Hoc Committee Reports .1 Leader Evaluation- Meeting in Jan to make more plans	Amelia Abby	6:14	Report
Reports to the Board			

.2 Marketing/Development- updates on virtual tour stuff-
idea of having an alumni student do some intro's.
Discussion overshirt designs.

11. Executive Director's Report

Lisa

6:20

Report

Current Significant Issues:

- We will return to hybrid as of tomorrow. Yay!
- The positivity percent in Kent County has gone way down in comparison to November and we are not sure what MDHHS will do as of 1/15, when their current orders expire
- We had almost 100% participation in the family survey, again! We are so thankful to our school community for sharing their feedback with us
- Our staff and teachers have received a link to make vaccine appointments. We will be monitoring when everyone has their first and second appointments made
- The executive committee/COVID advisory team affirmed over email that waiting to expand in person options until staff and teachers have had the opportunity to be vaccinated is what we will do for now.

Current Unknowns:

- How long it will take for all teachers and staff to receive both doses of the vaccine
- Gov stated March 1st as a goal for "in person" instruction, but indicated continued support of hybrid model and making sure families also have a fully virtual options if desired. As soon as we know the timeline for vaccination, we will have to see how many families will want to come back for expanded hybrid. The issue is students will not be vaccinated and will need to remain distanced AND we use the same staff for hybrid and virtual. It seems we have a number of weeks to work this out, as vaccinations will take some time

Update on Strategic Plan Implementation

We will be sending out another ALL family survey this week, following up on the one that we gave in the fall. All Hybrid families will be asked re-commit to Hybrid and any open spots will be offered to the wait list

Curriculum

NO UPDATES SINCE DECEMBER- we are in a testing period and will report out to the state and the Board in the beginning of February our midyear data

Culture:

- No updates since December

SAFETY AND SECURITY (3.B.1, 3.B.2):

- Air purifiers purchased and delivered

Direct Action Updates

- None

Facilities Update

- Routers installed
- Getting quotes for electric to sign

Finance Updates

- Subrecipient Audit for the pass through grant from KISD
- Had all new routers installed over break
- Teacher pay increase

Covered the data from the 2nd parent survey- lots of wonderful responses- Teachers are doing an amazing job!

Pupil accounting audit went well. Was done virtually. No follow up required.

12.	Family Team Report (Quarterly)- none	Abby		Report
Business				
13.	Old Business (previously moved) .1 N/A		6:50	Action
14.	New Business .2 Covid 19 ECOL Plan Approval - January 1st- AB 2nd- KD All- yes (AS, KD, AB, AG, ST, AE)		6:50	Action
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes) Family Team is planning a sledding event for this coming weekend to connect with MLK day, also doing a jacket/ warm clothing drive		6:52	Comment
16.	Adjourn	Kate	6:55	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB

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Family Team:

GRPS Liaison:

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Grand Rapids Child Discovery Center Board of Directors Meeting

Date: 6:00-7:30 pm, Monday December 14th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:00	Action
2. Roll Call .1 Present: ST, AG, KAB, AB, AS, TJ, AE, LNH .2 Absent: KD, ML .3 Guests: Sandy, Sana	Kate	6:06	Action
3. Approval of Agenda	Kate	6:07	Action

	1st- AB 2nd- AE All- Yes			
4.	Approval of Minutes 1st- AB 2nd- AG All- Yes	Kate	6:07	Action
5.	Public Comment (Please limit comments to 3-5 minutes)- None		6:08	Comment
Reports from the Board				
6.	President's Report- none	Kate	6:08	Report
7.	Executive Committee Report .1 Legislation- none	Anissa	6:08	Report
8.	Finance Committee Report- none	Andrew	6:09	
9.	Secretary's Report- none	Abby	6:09	
10.	Ad Hoc Committee Reports .1 Leader Evaluation- Amelia- Kevin went to the Nov eval training- meet in Jan. .2 Marketing/Development- Stephen/Abby- What can we get on website for folks to view? Tours in Jan/ Feb- not sure how long application process open??, What is GRPS doing?, Can we get shirts?	All	6:11	Report
Reports to the Board				
11.	Executive Director's Report Current Significant Issues: <ul style="list-style-type: none"> - GRPS has pushed back its date to try hybrid again- now it is Jan 19 - We have hired two Virtual Learning Aides, Frances Smith and Mandy Redman, both have experience in education and tech fluency. They are starting this week by observing classrooms and paras - We sent out a first round of attendance and participation letters, after closely reviewing guidance from the ISD- more has an assurance that families have information and another bid to see what support is necessary - We have two meetings with CNN Cleaning, who will be our back up crew for now - Playground was "re-mulched" on Friday! - Learning Lab is up and running, along with Melissa seeing many students with IEPs in person - iPads have been received for K-1 and are being prepped for student use - Tonya to shift to reading specialist after next diagnostic. Posted for math specialist 	Lisa	6:20	Report

- Will ask board to vote on these [proposed calendar shifts](#) today

Current Unknowns:

- We plan to return to hybrid on 1/11, but will be watching closely the numbers in the county
- The state superintendent resubmitted a request for state testing to be waived this year to the Dept. of Education

Update on Strategic Plan Implementation

We will be sending out another ALL family survey this week, following up on the one that we gave in the fall. All Hybrid families will be asked re-commit to Hybrid and any open spots will be offered to the wait list

Curriculum

No new shift here- we are considering how to better focus on Reading and Math, especially given that we will be in this formation for awhile yet.

Teachers and Sarah are working on a ‘phase 2” of implementation for 2nd semester- with further differentiation and some enhancements to our ZOOM schedule. Hopefully, we will also be in hybrid during that time too.

Beginning to think about and plan for a Summer School, if we are going to be able to be in person

Culture:

- Extra SEL Support Sessions have started, along with parent support groups- facilitated by Trevor
- Teachers and staff have resumed their study of 1:1 Conscious Discipline and Culture Coaching Meetings with Lisa
- Focus NOT on “classroom management” but on student connection- thinking towards the future (what do we need to be true for students at our school when they come through our doors in Fall 2021)

SAFETY AND SECURITY (3.B.1, 3.B.2):

- We completed the necessary fire drills for the fall.
Next to tackle intruder and tornado when we return
- MULCH!

Direct Action Updates

- None

Facilities Update

- None

Finance Updates

- Vote on amended Budget today

12.	Family Team Report (Quarterly)	NA	Report
Business			
13.	Old Business (previously moved) .1 N/A		6:40 Action
14.	New Business .1 Extended Continuity Learning Plan update- Dec. 1st- AB, 2nd AE ST, AS, AE, AG, AB, TJ- all yes .2 FY 2021 Budget Amendment 1st approval 1st- AG 2nd- ST ST, AS, AE, AG, AB, TJ- all yes .3 2020/2021 Spring Semester Calendar Update Approval 1st- AG 2nd- AE ST, AS, AE, AG, AB, TJ- all yes		6:40 Action
Closing			
15.	Public Comment (Please limit comments to 3-5 minutes) - discussion over ipad uses, FT- all meetings on hold, wonder why more people do not attend meetings		7:00 Comment
16.	Adjourn	Kate	7:07 Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, November 9th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:02	Action
2. Roll Call .1 Present: AS, KAB, AE, AB, KD, AG, LNH, ST, .2 Absent: TJ, ML .3 Guests: Haley H, Sana A	Kate	6:02	Action

3.	Approval of Agenda- modify to go to closed session at end of open meeting 1st- AB 2nd- AE All- yes	Kate	6:03	Action
4.	Approval of Minutes 1st- KD 2nd- AB All- Yes	Kate	6:04	Action
5.	Public Comment (Please limit comments to 3-5 minutes)- none		6:05	Comment
Reports from the Board				
6.	President's Report- none	Kate	6:05	Report
7.	Executive Committee Report- none .1 Legislation	Anissa	6:05	Report
8.	Finance Committee Report -none	Andrew	6:05	
9.	Secretary's Report- none	Abby	6:05	
10.	Ad Hoc Committee Reports .1 Leader Evaluation- will review goals tonight .2 Marketing/Development- working on school shirt designs and teacher intro videos for marketing and recruitment- will be getting this out to staff soon	All	6:06	Report
Reports to the Board				
11.	Executive Director's Report Current Significant Issues: limited due to recent meeting COVID 19 Preparedness and Response Plan - Govt still using Phases as guidance for school closures Revised Calendar - will be building days back in for teacher planning, PD Extended Continuity of Learning Plan Extended Continuity of Learning Plan Monthly Reaffirmation Academic Benchmark Data - review of data and benchmark goals for math/reading success - start, Feb, June- hiring 2 new positions to work with students in tier 2 and 3- small group plans- ordered Ipads for k-1 and more Chrome books for older students Heyne's Growth Goals for 2020-2021 - covered goals and plans for evaluation and review	Lisa	6:13	Report
12.	Family Team Report (Quarterly)	NA		Report

Business				
13.	Old Business (previously moved) .1 N/A		6:41	Action
14.	New Business .1 Covid 19 ECOL Plan Approval and review of Extended COVID- 19 Learning Plan updates and Goal Reporting 1st- AE 2nd- AB Yes- ST, KD, AG, AS, AE, AB .2 Executive Director 2020-2021 Growth Goals Approval 1st- AG 2nd-ST Yes- ST, KD, AG, AS, AE, AB		6:41	Action
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes)			Comment
16.	Adjourn- to public go into closed session- Closed session to discuss HR issue.	Kate	6:44	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH
Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB
Vice President- Anissa Eddie- AE
Treasurer- Andrew Brower- AB
Secretary- Abby Sutter- AS

Members at Large:

Andrew Brower- AB
Ted Jauw- TJ
Amelia Grayson- AG
Meg Lockard- ML
Kevin Davis-KD

Family Team:

GRPS Liaison:

Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-8:00 pm, Monday, October 26th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:00	Action
2. Roll Call .1 Present: AS, AG, KAB, ST, KD, AB, TJ, AE, LNH .2 Absent:ML .3 Guests: Nick Presley, Jeff Egberts, Sana A	Kate	6:05	Action
3. Approval of Agenda 1st- AB 2nd- AE All- Yes	Kate	6:06	Action
4. Approval of Minutes	Kate	6:06	Action

1st- AB	2nd- ST	All- Yes		
5.	Public Comment (Please limit comments to 3-5 minutes) Sana- Lisa is an awesome leader!		6:06	Comment
Report to the Board				
11.	2019-2020 Financial Audit Report - Plante Moran Nick and Jeff- unmodified opinion- highest level of approval- for audit Highlights: overview of the audit- no significant findings from budgets approved through the year.		6:10	Report
Reports from the Board				
6.	President's Report Appreciates flexibility and date change Virtual meetings legal through end of the year- was retro back to April, reaffirmation of COVID plan and preparedness plan reviewed monthly	Kate	6:29	Report
7.	Executive Committee Report Webinar 11/6 Covid responsiveness - family and school connections- family engagement No standing Ex CO meeting at this time	Anissa	6:33	Report
8.	Finance Committee Report Kevin and Andrew met recently- income for per pupil not as bad as we thought, Smart spending- using money within deadlines, increasing funds to staff for spending on classroom for meeting needs	Andrew	6:35	
9.	Secretary's Report Update on some COVID research- looked into Air purifiers in school- Connections with KC Health Dept for guidance	Abby	6:45	
10.	Ad Hoc Committee Reports .1 Leader Evaluation - Amelia- Kevin needs training- next session 11-18 or 2-18 Concerns over evaluation tied to success with testing with all of the COVID dynamics from this last year- Domain 1 criteria .2 Marketing/Development- Stephan/Abby		6:53	Report
Reports to the Board				
11.	Executive Director's Report Current Significant Issues: <ul style="list-style-type: none"> Eric's schedule is working for now- shifting those funds towards other priorities for now We have posted the reading interventionist position and we have had no candidates yet- 	Lisa	7:50	Report

considering have an independent contractor for a very small caseload while we try to find a candidate

- Preschool plans to open in November
- GRPS decision to stay full virtual until January

Current Unknowns:

- How teacher and leader evals + “domain 1” will be handled
- What might happen with state testing depending on what happens with the presidential election
- When or how we might return to a “full” schedule or add additional hybrid- complicated by the Phases of MI Safe Start Plan- exec committee working on this.

Update on Strategic Plan Implementation

Family Phase 4 Month 1 Data Update

COVID 19 Extended Learning Plan Reaffirmation

Curriculum-

- We will have updated academic data for the November 10 meeting. We have chosen to track and report to the state beginning, middle and end of the year data- not just middle and end as required by legislation

Culture

SAFETY AND SECURITY:

- Trying to determine the best and safest way to do drills. Reached out to GRPS and also to the City Emergency Manager. Have fire drills scheduled, but still not sure about tornadoes and intruders. Awaiting further input

3. Direct Action Updates

- **No updates here**

Facilities Update

- **None at this time**

5. Finance Updates

- We had a robust Finance Committee meeting last week with plans to spend the COVID funds through more and different tech, focus of money to teachers and stocking up on water PPE and cleaning supplies. In addition, we will hire 3 additional “virtual learning aides”

12. Family Team Report (quarterly)

Abby

7:48

Report

10/8/2020 Family Team Zoom Meeting

Fundraising:

Wreath Sale

Coming up, watch for news and signups in Link

T shirts

Chris Fredricks will design and produce shirts
Abby reported the board has been working on a commemoration of 2020 with a motto/phrase. Nadia will coordinate a zoom meeting with Chris, Abby, Stephen, Ms Kay to discuss incorporating this into the design

‘Pod squad’ -
unique, strong,
unusual, travel
together
Student drawn
design?

Can drive - *no news*

Need to research a way to turn in returnable cans - possibly through a brewery’s distributor [need volunteer]
Date TBD based on findings

Carnival

Can we still hold a Carnival-like event? Maybe

during school hours?
Extended lunch recess?
Virtual students have
separate time
Prepackaged foods, small
pumpkins to decorate, hay
***UPDATE: Lisa says we
will NOT be able to do this
during school hours
because of staff number
restrictions. Suggested a
Saturday with grade level
time slots. Could have
activities in person and
craft/food bags to
take-away if preferred.
[Nadia to email volunteers
to discuss further.]

Date/format still pending

Future idea: outdoor movie in the
spring

Initiatives:

2019-2020 yearbook update - at
printers, no date of completion
given yet

Teacher survey - did not get sent
out (yet...)

Teacher lunches [Kelli is
spearheading]

Crowdfunding successful!
Lunches happen this week.

Coffee days

Could be done like
luncheon (donated to
teachers per class)

Family team could cover it
Would want to schedule it
opposite the luncheons

*when ordering, mention it's
for teachers and we'll likely
be given a discount

Teachers could use some supplies
[Alicia spearheading]

Signup completed and successful!

Boss' day 10/16

Sana suggested providing a meal service or cleaning service for Lisa and Sarah
[Nadia to follow up]

Next meeting: Friday, November 13th at 9:30am

Business				
13.	Old Business (previously moved) .1 N/A			Action
14.	New Business .1 GRCDC Extended Continuity of Learning Plan - October 1st- ST, 2nd- KD ST, AS, TJ, AB, AG, KD, AE- Yes .2 COVID 19 Preparedness and Response Plan reaffirmation 1st- ST, 2nd- KD ST, AS, TJ, AB, AG, KD, AE- Yes .3 Board Policy Book Fall 2020 Update approval 1st- AB, 2nd- AS ST, AS, TJ, AB, AG, KD, AE- Yes	7:52		Action
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes) School pictures turned out great- have to pay sep shipping for each kid- Proud of school and staff for hard work and unique style of school in this hard time.	7:58		Comment
16.	Adjourn	Kate	8:07	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH
Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

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Vice President- Anissa Eddie- AE
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Members at Large:

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Amelia Grayson- AG
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Kevin Davis-KD

Family Team:

GRPS Liaison:

Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors *Special Meeting*

Date: 5:30-6:00 pm, Tuesday, September 22nd, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	5:37	Action
2. Roll Call- AS, AB, KAB, ST, KD, AE, ST, AG, LNH, SC	Kate	5:37	Action
3. Approval of Agenda- 1st- ST, 2nd- KD- all yes	Kate	5:37	Action
4. Approval of Minutes-1st- ST, 2nd- KD- all yes	Kate	5:37	Action
5. Public Comment (Please limit comments to 3-5 minutes)- Anissa - express appreciation for communication from GRCDC		5:38	Comment
Business			
14. New Business .1 GRCDC Extended Continuity of Learning Plan - September 2020		5:40	Action

1st- AS 2nd- AB All- Discussion and Vote- Yes- ST, AB, KD, AE, AS, AG No- NA			
Closing			
15. Public Comment (Please limit comments to 3-5 minutes)- NA		5:55	Comment
16. Adjourn	Kate	5:57	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne-
LNH
Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB
Vice President- Anissa Eddie- AE
Treasurer- Andrew Brower- AB
Secretary- Abby Sutter- AS
Members at Large:
Andrew Brower- AB
Ted Jauw- TJ

Amelia Grayson- AG

Meg Lockard- ML
Kevin Davis-KD

Family Team:

GRPS Liaison:

Matthew Beresford

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, September 14th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:03	Action
2. Roll Call .1 Present: AG, TJ, ST, KD, AB, AE, KAB, .2 Absent: ML .3 Guests: Sana A	Kate	6:03	Action
3. Approval of Agenda 1st- AE 2nd- AB All- Yes	Kate	6:03	Action
4. Approval of Minutes	Kate	6:04	Action

1st- KD 2nd- AG All- Yes				
5.	Public Comment (Please limit comments to 3-5 minutes)		6:04	Comment
Reports from the Board				
6.	President's Report <ul style="list-style-type: none"> 9/22- 5:30pm Special meeting 9/30 or 10/1- for planning session 	Kate	6:06	Report
7.	Executive Committee Report <ul style="list-style-type: none"> .1 Legislation Take a look at template for committee planning- will look more in detail at planning session 	Anissa	6:10	Report
8.	Finance Committee Report <ul style="list-style-type: none"> No surprises- Meeting scheduled Oct for overview 	Andrew	6:15	
9.	Secretary's Report	Abby	6:18	
10.	Ad Hoc Committee Reports <ul style="list-style-type: none"> .1 Leader Evaluation- will be looking at someone to take lead in this .2 Marketing/Development- videos for new families and board intros .3 TBD 	All	6:19	Report
Reports to the Board				
11.	Executive Director's Report <p>Current Significant Issues:</p> <ul style="list-style-type: none"> The legislature is requiring that each district complete a Extended Continuity of Learning Plan- this must be approved by the Board and submitted to our authorizer, ISD, and the state Every 30 days, the Board must review the plan and "re-approve" it, while allowing for public comment (so, in the context of a regular Board meeting) We have officially begun school! Everything is going as smoothly as can be expected- the protocols of in person school are working seamlessly so far Big challenge of rebuilding everyone's understanding of "school" being every day during the school day with attendance required- very different from spring We are currently at 270 enrollment- we budgeted for 250- last year we had 277 	Lisa	6:24	Report

- Legislation reads that schools must “cover” the same material as we would in a typical year (we all know GRCDC doesn’t “cover”- we provide instruction leading to the mastery of the identified standards :))
- Discovery Care is providing full day care for hybrid children on their off days (preschool is not currently running and is TBD)- this includes full support for virtual learning
- Ms. Shelly is unable to continue working, we will hire a new cleaner soon (already posted). Eric adjusted his schedule for now
- Teacher are working REALLY hard to do A LOT of new things- we are deep in the “cycle of change”
- Devos denied requested waivers for state testing (spring)

Current Unknowns (list from August- purple represents updates:

- State Funding- should get some clarity around the end of August- **most recent news is that it should be around last year’s level. This is from Chris Glass at the ISD**
- If the Gov will make any further statements or changes about the opening of school- **none (obviously) and she is really defer to local entities for now**
- If the legislature will create in flexibilities for schools- The **purpose of the every 30 days Extended Continuity of Learning plan is basically a continuous waiver for typical “seat time” requirements- we already have much, much more than is required in the plan**

Update on Strategic Plan Implementation: *SAMPLE ECOL PLAN- this is for the Board’s knowledge to understand what you will vote on next week and then how I will report out on it every 30 days*

Curriculum

- We will be using the iReady reading and math tests instead of NWEA benchmarks for this year. The

reason for this is because the NWEA is very difficult to administer virtually and 40% of our school is fully virtual. We will use the results to guide our goals for this year and will return to administering iReady AND NWEA in Phase 6 (possibly Phase 5, depending)

Culture:

- Nothing new to share at this time, for school wide, but we did have our first Family Team meeting which may be relevant for overall community culture

SAFETY AND SECURITY (3.B.1, 3.B.2):

- Addressed during Phase 4 in the COVID 19 Preparedness and Response Plan
- Some highlights: every room has a sink or hand washing station, 16 hand sanitizing stations, new hallway, bathroom, arrival and dismissal procedures, environments beautifully reworked for students to be 6 feet apart, but not sterile in nature.

Direct Action Updates

- **LOTS of technology purchasing**

Facilities Update

- **None at this time**

Finance Updates

- Audit presentation will be next month
- We will need 2 amendments this year, but stay tuned on that after per pupil is determined

12.	Family Team Report (Quarterly)	NA		Report
Business				
13.	Old Business (previously moved) .1 N/A		NA	Action
14.	New Business .1 Policy Book update - Title IX changes 1st- ST 2nd- AB All- TJ, AS, ST, AG, KD, AB- yes		7:08	Action
Closing				
15.	Public Comment - Discussion over positive experiences of virtual and hybrid families.			Comment
16.	Adjourn	Kate	7:28	Action

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Kate Adams-Blake- KAB

Vice President- Anissa Eddie- AE

Treasurer- Andrew Brower- AB

Secretary- Abby Sutter- AS

Members at Large:

Andrew Brower- AB

Ted Jauw- TJ

Amelia Grayson- AG

Meg Lockard- ML

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Family Team:

GRPS Liaison:

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, August 10th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:04	Action
2. Roll Call .1 Present:AS, KAB, AE, TJ, AG, KD, AB, ST, ML, LNH .2 Absent: NA .3 Guests: Anne J, Sarah C, Suzi H	Kate	6:05	Action
3. Approval of Agenda 1st- AB 2nd- AE All- yes	Kate	6:05	Action
4. Approval of Minutes 1st- AE 2nd- AB All- Yes	Kate	6:05	Action

5.	Public Comment (Please limit comments to 3-5 minutes)- None		6:06	Comment
Reports from the Board				
6.	President's Report- <ul style="list-style-type: none"> ● Needs for virtual orientation- maybe a video intro for board ● Stephen will help with coordinating the video ● All materials should be ready for virtual sharing instead of paper ● Virtual meetings act has been extended as long as we are in current state- will look at hybrid option for Sept/Oct. ● Goal setting meeting needed in future- Sept? 	Kate	6:07	Report
7.	Executive Committee Report No report- Reminder and template for outline of meetings	Anissa	6:22	Report
8.	Finance Committee Report No report- scheduled meetings through June 2021 with HFN Questions on State funding for last year's budget- all finances went through as expected for last fiscal year	Andrew	6:23	
9.	Secretary's Report- No report	Abby	6:24	
10.	Ad Hoc Committee Reports- will determine lead and participants at the planning meeting in Sept. .1 Leader Evaluation .2 Marketing/Development .3 TBD	All	6:25	Report
Reports to the Board				
11.	Executive Director's Report Current Significant Issues: (note: all of this information is true as of 8/10/2020 but plans and information change quickly right now) <ul style="list-style-type: none"> ● <repeat from last month> Governor has released guidance- the Return to School Roadmap and EO 2020-142 ● The Plan that we will look at tonight is what is specifically asked for in the EO 142. After this is approved, we will begin our Implementation Guide (one for staff and one for families). Much like we did for the Distance Plan- the Implementation Guide spells out the HOW to the WHAT indicated in the Preparedness plan ● We are THRILLED to share that teachers will be able to keep their class lists, work in person 2 days a week and the other 3 virtual, and maintain 	Lisa	6:27	Report

consistency of instruction should we move throughout the Phases during the year

- Teachers were very pleased with this plan and MUCH preferred it to having some teacher virtual and others hybrid with hybrid teachers being in person 4 days a week
- Jessie Hammond will job share with another person (each being in the building 2 days a week). The only people in the building each day during phase 4 will be Ms. Rachel, Mr. Trevor, Ms. Lisa Holmes, Ms. Shelly, Mr. Cole, Ms. Abby and me.
- Also, thrilled to share that our enrollment is at 276 (Woo WHO) right now- we were at 277 last year. We have All open spots right now are for virtual only
- Hybrid programming is full (given the sq. footage of our rooms we cannot go more than 15 kids in any room.
- At last count 60% of students were in hybrid programming and 40% in virtual, however, we are allowing families to switch to virtual before school starts if they request it
- We have received a little bit of “strong advice” regarding pupil accounting from the ISD and we are going to follow it

Current Unknowns:

- State Funding- should get some clarity around the end of August
- If the Gov will make any further statements or changes about the opening of school
- If the legislature will create in flexibilities for schools

Update on Strategic Plan Implementation

Curriculum:

- Teachers will be teaching both their virtual and hybrid students as “one class” with altered approaches
- Students will be receiving the same instruction whether in hybrid or virtual- with some variations depending on who is giving a specific lesson. The

classroom teacher will be assessing and adjusting instruction and groupings as needed for the their whole class

Culture:

- We were able to secure a few thousand dollars through CARES act money for social/emotional/mental health support, so we will be looking to contract with someone for that

SAFETY AND SECURITY (3.B.1, 3.B.2):

- Addressed this month in the COVID 19 Preparedness and Response Plan

3. Direct Action Updates

- I've yet to receive any resignations from staff at this point- this is still true!
- Kate and I met with Eric Cole to talk through changing job expectations for the new year.
- Working on Discovery Care options for wraparound services for families on a very limited basis

Facilities Update

- **THE SIGN!!!!**

Finance Updates:

- We are mid-audit
- We are choosing a new insurance plan and just approved a lease on a new server for our building
- Last week, we found out we would have about 8000.00 in additional CARES ACT money to spend

12.	Family Team Report (Quarterly)	NA	Report
Business			
13.	Old Business (previously moved) .1 N/A	6:54	Action
14.	New Business .1 2020-2021 School Calendar Approval 1St- AE 2nd- AS All- AS, KAB, AE, TJ, AG, KD, AB, ST, ML- yes .2 Covid 19 Preparedness and Response Plan Approval	6:54	Action

1St- AG	2nd- AB	All- AS, KAB, AE, TJ, AG, KD, AB, ST, ML- yes		
Closing				
15.	Public Comment (Please limit comments to 3-5 minutes) - Suzi- being part of the meeting helps make feel more comfortable about changes for the net year		7:10	Comment
16.	Adjourn		Kate	7:11 Action

School Leadership:

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Pedagogista- Sarah Cooper- SC

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday July 13th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:05	Action
2. Roll Call .1 Present:AS, AE, KAB, AB, ML, TJ, ST, AG .2 Absent: .3 Guests: Sana A, Kevin D, Ruth N, Suzi Haley H, Sara N	Kate	6:06	Action
3. Approval of Agenda 1st- AB 2nd- ST All- Yes	Kate	6:06	Action
4. Approval of Minutes 1st- AE 2nd- AB All- Yes	Kate	6:06	Action
5. Public Comment - None		6:07	Comment
Reports from the Board			
6. President's Report- Will hold planning meeting when school calendar and plan for fall is figured out Budget Hearing 6/14/21 and Final Meeting 6/23/21 set for next Fiscal Year- will add to next year's calendar for regular board meetings for 2021 FY.	Kate	6:08	Report
7. Executive Committee Report .1 Legislation- None	Meg	6:11	Report
8. Finance Committee Report- Looking at legislative changes and keeping a conservative fid budget- unsure on staffing and hiring needs	Anissa	6:12	
9. Secretary's Report- None	Abby	6:12	
10. Ad Hoc Committee Reports .1 Leader Evaluation- NA .2 Marketing/Development- NA .3 TBD (Health and Safety ?)	All	6:13	Report
Reports to the Board			
11. Executive Director's Report Current Significant Issues: <ul style="list-style-type: none"> Governor has released guidance- the Return to School Roadmap and EO 2020-142 	Lisa	6:14	Report

- Current assumption is that we will open under Phase 4, but this could quickly change to a Phase 3 (full virtual)
- If we open in person, families WILL have a fully virtual option- which they will have to commit to for a semester or the year. We do not yet know if that option will be fully GRCDC staffed or through the ISD, it depends how many people opt in and what we can make happen
- We have a family survey out right now- very important everyone take it! We have 115 responses so far (representing 115 families, not students)
- We also have a staff survey out, as well in order to understand our staff's needs, ideas, and fears
- Beth S is retiring
- We need to have our Covid Preparedness Plan into the state by August 15- so will need to be approved by our Board first. Similarly to the Distance Learning Plan, it is a very high level narrative, with the real nitty gritty coming in our internal implementation guide- May need to hold special meeting in early Aug. for vote on this and changed calendar.
- We don't know about what is happening on the federal level, so we will continue to follow our Gov and use the flexibility and guidance we have been given

Current Unknowns:

- State Funding
- Seat time and pupil accounting guidelines
- When the Gov will decide if we will be allowed and/or made to open in person or not
- How enrollment decisions will impact our staffing

Update on Strategic Plan Implementation

Curriculum

- The Teacher Council has done a ton of curriculum work- focusing on on a limited number of standards and differentiated support for students throughout the day

- We will no longer have “intervention” block at one time in the day- but teachers can flexibly choose when to have this throughout the day- we are repurposing our chromebooks for that reason
- We are purchasing SeeSaw as our Learning Management System (LMS) we will begin using whether we are in person or virtual, in order to always be prepared for rolling closures-
 - [Seesaw](#) will allow a give and take between teachers and students and students and students and teachers and families- much more collaborative than our website-based system from the spring. Further, we know that our virtual plan going forward must include synchronous as well as asynchronous learning opportunities.

Culture:

- We have again purchased Conscious Classroom and Empowering Education and held staff time on our professional development calendar for Equity Pilot Work
- We are very interested in ideas of how to build and maintain relationships with parents when, in Phase 1-4 parents and teachers have little, if any, in person contact
- Also brainstorming how to keep student relationships in tact in a physically distant environment
- It is coming through loud and clear on the survey already that our school community is less concerned with learning loss and much more concerned with the social and emotional health of our children

SAFETY AND SECURITY (3.B.1, 3.B.2):

- Our main focus in SAFETY of course and an incredibly robust plan is being built for that but we also know that there is a lot we don't know. We are working vigorously to use available science and guidance to make decisions

Direct Action Updates

- I've yet to receive any resignations from staff at this point
- I am working on re-defining Eric Cole's role in response to COVID needs
- Calendar: the Board is required to approve our calendar, but we already know that what we have won't be what we end up with

Facilities Update

- **New lights have been installed and our sign is slated to be installed next week!**

Finance Updates

- I am requesting a finance committee meeting to run through several questions that have come up in the past couple of weeks
- We are preparing for our audit

12.	Family Team Report (Quarterly)	NA	Report
Business			
13.	Old Business (previously moved) .1 N/A	7:15	Action
14.	New Business .05 Approve renewal of term for AE and KAB 1st- AB 2nd- AS All yes!! .1 Officer Elections	7:13	Action

President- Nomination: Kate

1ST- AE

2nd- AS

Call to vote: 8 votes for Kate- KAB

Vice President- Nomination: Anissa

1st- AS

2nd-AB

Call to vote: 8 Votes for Anissa-AE

Treasurer: Nomination: Andrew

1st- AE

2nd - AS

Call to vote: 8 votes for Andrew- AB

Secretary: Nomination: Abby
 1st- AE
 2nd- ML
 Call to vote: 8 votes for Abby- AS

Board- July 2020 Elections	President	Vice Pres.	Treasurer	Secretary
Adams-Blake, Kate	Kate	Anissa	Andrew	Abby
Brower, Andrew	Kate	Anissa	Andrew	Abby
Eddie, Anissa	Kate	Anissa	Andrew	Abby
Grayson, Amelia	Kate	Anissa	Andrew	Abby
Jauw, Ted	Kate	Anissa	Andrew	Abby
Lockhart, Meg	Kate	Anissa	Andrew	Abby
Sutter, Abby	Kate	Anissa	Andrew	Abby
Tanner, Stephen	Kate	Anissa	Andrew	Abby

<p>New Business Continued</p> <p>.2 New board member consideration - Kevin Davis 1st- AB 2nd- TJ All-yes</p> <p>.3 Oath of Office All- all recited the oath of office together at 7:32pm</p> <p>.4 Annual policy book legal items 1st- AE 2nd- AS All-</p>	Action
Closing	
<p>Public Comment- Ruth N.- has extensive online school experience and can be a resource.</p> <p>Sana- Lunch program changes and meal costs (prepackaged lunches- no lunch room, Discussed using the outdoor space</p>	Comment

as 3rd classroom- green space for movement and recess, Every class needs a room with screen			
Adjourn	Kate	7:45	Action

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Vice President- Meg Lckard-ML
Treasurer- Anissa Eddie- AE
Secretary- Abby Sutter- AS

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Andrew Brower- AB
Ted Jauw- TJ
Amelia Grayson- AG

Family Team:

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:00 pm, Wednesday June 24th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:11	Action
2. Roll Call .1 Present: AE, KAB, AB, AG, AS, ST, KD .2 Absent: TJ, ML .3 Guests: NA	Kate	6:11	Action
3. Approval of Agenda 1st- AE, 2nd- ST All- Yes	Kate	6:11	Action
4. Public Comment - NA		6:12	Comment
Reports from the Board			
6. President's Report: Open meetings act - virtual extension or in person for July- can possibly meet in July- would like to keep virtual Renewals, vote on Kevin Davis' membership and officer elections in July Date for initial planning session meeting? Wait to see what school year will look like?	Kate	6:13	Report
Business			
7. New Business .1 FY2021 Budget Assumptions Approval 1st- AE 2nd- AB Approved- Yes- AE, AS, ST, AB, AG .2 FY 2020 Budget Amendment #3 Approval 1st- AE 2nd- AB Yes- AE, AS, ST, AB, AG .3 Spring Policy Book legal updates 1st- AS 2nd- AG Yes- AE, AS, ST, AB, AE	Kate	6:18	Action
Closing			
15. Public Comment: Sana- hopes we get back to a more normal soon- nervous about budget, letter will be going out to families to let them know that school is working on a plan before Govn. announcement on 6/30.		6:40	Comment
16. Adjourn	Kate	6:49	Action

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Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00pm-7:30pm Monday, June 8th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Kate	6:03	Action
2. Roll Call .1 Present: AE, KAB, AB, ML, AG, AS, ST, KD, .2 Absent: TJ .3 Guests: SA	Kate	6:04	Action
3. Approval of Agenda 1st-AE 2nd- AB All- Yes	Kate	6:05	Action
4. Approval of Minutes 1st- 2nd- All- Yes	Kate		Action
5. Public Comment: Asked about iready (math until 7/31 and reading until 6/30- keyboarding available until the end of Aug.) Prodigy, Capstonebooks availability over summer, What would happen if GRPS - learning letter coming through email with info for summer learning and resources		6:05	Comment
Reports from the Board			
6. President's Report- <ul style="list-style-type: none"> ● Reauthorization approval- huge relief- large improvement in measurable data- much easier to put info together ● Special Budget meeting June 24th- Budget ● July meeting- officer elections and vote on Kevin's membership ● LNH has renewed her contract ● Will look at when we are ready to resume in person meetings- will discuss at 6/24 meeting 	Kate	6:10	Report
7. Executive Committee Report- No updates .1 Legislation	Meg	6:17	Report
8. Finance Committee Report-	Anissa	6:17	
9. Secretary's Report: <ul style="list-style-type: none"> ● Please see officer Nomination discussion and consider your interest in board roles for July election meeting ● Oath and background check info 	Abby	6:18	
10. Ad Hoc Committee Reports .1 Leader Evaluation- on hold until next year	All	6:22	Report

.2 Marketing/Development- No updates- Lisa asked about possibly doing some short FB ads about experiences with distance learning

.3 Reauthorization- Approved by GRPS- pull this committee and starting back up at start of 3rd year- possibly for a GRPS relations/connections committee

Reports to the Board

11.	Executive Director's Report	Lisa	6:30	Report
	Current Significant Issues:			
	<ul style="list-style-type: none"> All school districts will be facing budget shortfalls to come, including ours. We are not sure by how much yet 			

- We are unsure if we will be opening in person, distance, or combo in August- this is being talked about at the ISD level and will hopefully be shared along the way.
- GREA and GRPS are likely to keep their contract for next year, they are not in negotiations at this time
- Reauthorization: complete
- Discovery Care may open in our building as early as June 15
- The A Team is acting as our district Reopening Committee with the addition of heavy support from Rachel and a feedback loop from Teacher Council. What 2 board members would like to also give feedback as plans solidify?
- 2020-2021 ENROLLMENT SURVEY 277 student responses- 100%
 - 231 students represent “we will be there no matter what”
 - 8 students not returning (we knew about 3 of these, the others are either moving or attending the same school as a sibling)
 - **24- “not sure” with various concerns/caveats**
 - 6- only if in person
 - 5- only if virtual
 - 2- only if combo

Right now:

- 2nd grade full again, offered 2 spots for 3rd, other opening is in 5th
- K - 48, 1 - 48, 2 - 48, 3 - 47, 4 - 42, 5 - 47
- We have at least 1 immediate spot for 5 and 5 for 4
- Need to recruit for the 2 and 3 waitlist, confident we can keep K and 1 full

Update on Strategic Plan Implementation

Curriculum: Sarah and the Teacher Council are beginning a ROBUST instructional planning cycle. This will be centered on trying to ensure we make up ground that was lost during the COVID closure, while also having an instructional plan that is flexible enough for in person, virtual, or combination of the two.

- **Planning for the potential for rolling closures in future in case of possible closures**

Culture:

- 5th grade graduation went great
- Equity Pilot has been cut, but we are confident we can continue the work on our own- however I will have some specific feedback for the leaders of the project
- We will continue Empowering education (SEL lessons) and Conscious Discipline next year

SAFETY AND SECURITY (3.B.1, 3.B.2):

Nothing new

Direct Action Updates

Nothing new

Facilities Update

- **We have new trees on the greenspace and Rachel is coordinating families to water them throughout the summer**

SIGN UPDATES AND QUESTIONS:

Nothing new

Finance Updates

Nothing beyond what we are already doing this meeting

12.	Family Team Report (Quarterly)	NA	Report
Business			
13.	Old Business (previously moved) .1 N/A		6:56 Action

14.	New Business	Action
.1 Resolution to Preserve Funding for Educational Services- brings voice and support to maintain financing for schools		
AE- brings motion, AB- 2nd		
<ul style="list-style-type: none"> ● Update the COVID numbers ● add the term enhanced in the second paragraph pertaining to a bill to preserve and enhance... and add line on equitable outcomes ● Distribution- share with GRPS and with lobbyist, state legislature for our district 		
Roll call vote: ST-Y, AE-Y, AG-Y, AS-Y, ML-Y, AB-Y		
.2 Spring Policy Book Legal updates- Hold until next meeting- June 24th		
.3- Budget Amendment for FY 20 #3		
AE- motion, ML- 2nd		
Roll call vote: ST-Y, AE-Y, AG-Y, AS-Y, ML-Y, AB-Y		
Closing		
15.	Public Comment: Sana- Sharing that staff has been more open to discuss issues due to guidance from leadership, <u>what more can we do for our students to address systemic racism</u> aside from funding and government- what can we as community do, asking about temp social workers to support students, family and staff Discussion over Graduation, and thankful for thoughtful event, Amy Carroll volunteered to take pictures	7:07 Comment
16.	Adjourn	Kate 7:17 Action

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