

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

# Grand Rapids Child Discovery Center

## Board of Directors Meeting

Date: 6:00-7:30 pm, Monday July 13th, 2020

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

| Agenda  | Person | Time | Purpose |
|---|--------|------|---------|
| <b>Opening</b>  |        |      |         |
| 1. Call to Order  | Kate   | 6:05 | Action  |
| 2. Roll Call<br>.1 Present:AS, AE, KAB, AB, ML, TJ, ST, AG<br>.2 Absent:<br>.3 Guests: Sana A, Kevin D, Ruth N, Suzi Haley H, Sara N  | Kate   | 6:06 | Action  |
| 3. Approval of Agenda<br>1st- AB 2nd- ST All- Yes   | Kate   | 6:06 | Action  |
| 4. Approval of Minutes<br>1st- AE 2nd- AB All- Yes  | Kate   | 6:06 | Action  |
| 5. Public Comment - None  |        | 6:07 | Comment |
| <b>Reports from the Board</b>   |        |      |         |
| 6. President's Report-<br>Will hold planning meeting when school calendar and plan for fall is figured out<br>Budget Hearing 6/14/21 and Final Meeting 6/23/21 set for next Fiscal Year- will add to next year's calendar for regular board meetings for 2021 FY. | Kate   | 6:08 | Report  |
| 7. Executive Committee Report<br>.1 Legislation- None   | Meg    | 6:11 | Report  |
| 8. Finance Committee Report- Looking at legislative changes and keeping a conservative fid budget- unsure on staffing and hiring needs  | Anissa | 6:12 |         |

|                             |   |      |      |        |
|-----------------------------|---|------|------|--------|
| 9.                          | Secretary's Report-<br>None   | Abby | 6:12 |        |
| 10.                         | Ad Hoc Committee Reports<br>.1 Leader Evaluation- NA<br>.2 Marketing/Development- NA<br>.3 TBD (Health and Safety ?)  | All  | 6:13 | Report |
| <b>Reports to the Board</b> |   |      |      |        |
| 11.                         | Executive Director's Report<br><b>Current Significant Issues:</b> <ul style="list-style-type: none"> <li>● Governor has released guidance- the <a href="#">Return to School Roadmap</a> and <a href="#">EO 2020-142</a></li> <li>● Current assumption is that we will open under Phase 4, but this could quickly change to a Phase 3 (full virtual)</li> <li>● If we open in person, families WILL have a fully virtual option- which they will have to commit to for a semester or the year. We do not yet know if that option will be fully GRCDC staffed or through the ISD, it depends how many people opt in and what we can make happen</li> <li>● We have a family survey out right now- very important everyone take it! We have 115 responses so far (representing 115 families, not students)</li> <li>● We also have a staff survey out, as well in order to understand our staff's needs, ideas, and fears</li> <li>● Beth S is retiring</li> <li>● We need to have our Covid Preparedness Plan into the state by August 15- so will need to be approved by our Board first. Similarly to the Distance Learning Plan, it is a very high level narrative, with the real nitty gritty coming in our internal implementation guide- May need to hold special meeting in early Aug. for vote on this and changed calendar.</li> <li>● We don't know about what is happening on the federal level, so we will continue to follow our Gov and use the flexibility and guidance we have been given</li> </ul><br><b>Current Unknowns:</b> <ul style="list-style-type: none"> <li>● State Funding</li> <li>● Seat time and pupil accounting guidelines</li> </ul> | Lisa | 6:14 | Report |

- When the Gov will decide if we will be allowed and/or made to open in person or not
- How enrollment decisions will impact our staffing

## **Update on Strategic Plan Implementation**

### **Curriculum**

- The Teacher Council has done a ton of curriculum work- focusing on on a limited number of standards and differentiated support for students throughout the day
- We will no longer have “intervention” block at one time in the day- but teachers can flexibly choose when to have this throughout the day- we are repurposing our chromebooks for that reason
- We are purchasing SeeSaw as our Learning Management System (LMS) we will begin using whether we are in person or virtual, in order to always be prepared for rolling closures-
  - [Seesaw](#) will allow a give and take between teachers and students and students and students and teachers and families- much more collaborative then our website-based system from the spring. Further, we know that our virtual plan going forward must include synchronous as well as asynchronous learning opportunities.

### **Culture:**

- We have again purchased Conscious Classroom and Empowering Education and held staff time on our professional development calendar for Equity Pilot Work
- We are very interested in ideas of how to build and maintain relationships with parents when, in Phase 1-4 parents and teachers have little, if any, in person contact
- Also brainstorming how to keep student relationships in tact in a physically distant environment
- It is coming through loud and clear on the survey already that our school community is less concerned

with learning loss and much more concerned with the social and emotional health of our children

**SAFETY AND SECURITY (3.B.1, 3.B.2):**

- Our main focus in SAFETY of course and an incredibly robust plan is being built for that but we also know that there is a lot we don't know. We are working vigorously to use available science and guidance to make decisions

**Direct Action Updates**

- I've yet to receive any resignations from staff at this point
- I am working on re-defining Eric Cole's role in response to COVID needs
- Calendar: the Board is required to approve our calendar, but we already know that what we have won't be what we end up with

**Facilities Update**

- **New lights have been installed and our sign is slated to be installed next week!**

**Finance Updates**

- I am requesting a finance committee meeting to run through several questions that have come up in the past couple of weeks
- We are preparing for our audit

|                 |   |    |             |
|-----------------|---|----|-------------|
| 12.             | Family Team Report (Quarterly)  | NA | Report      |
| <b>Business</b> |   |    |             |
| 13.             | Old Business (previously moved)<br>.1 N/A   |    | 7:15 Action |
| 14.             | New Business<br>.05 Approve renewal of term for AE and KAB<br>1st- AB<br>2nd- AS<br>All yes!!<br>.1 Officer Elections |    | 7:13 Action |

President- Nomination: Kate  
1ST- AE  
2nd- AS  
Call to vote: 8 votes for Kate- KAB

Vice President- Nomination: Anissa  
 1st- AS  
 2nd-AB  
 Call to vote: 8 Votes for Anissa-AE

Treasurer: Nomination: Andrew  
 1st- AE  
 2nd - AS  
 Call to vote: 8 votes for Andrew- AB

Secretary: Nomination: Abby  
 1st- AE  
 2nd- ML  
 Call to vote: 8 votes for Abby- AS

| Board- July 2020 Elections | President | Vice Pres. | Treasurer | Secretary |
|----------------------------|-----------|------------|-----------|-----------|
| <b>Adams-Blake, Kate</b>   | Kate      | Anissa     | Andrew    | Abby      |
| <b>Brower, Andrew</b>      | Kate      | Anissa     | Andrew    | Abby      |
| <b>Eddie, Anissa</b>       | Kate      | Anissa     | Andrew    | Abby      |
| <b>Grayson, Amelia</b>     | Kate      | Anissa     | Andrew    | Abby      |
| <b>Jauw, Ted</b>           | Kate      | Anissa     | Andrew    | Abby      |
| <b>Lockhart, Meg</b>       | Kate      | Anissa     | Andrew    | Abby      |
| <b>Sutter, Abby</b>        | Kate      | Anissa     | Andrew    | Abby      |
| <b>Tanner, Stephen</b>     | Kate      | Anissa     | Andrew    | Abby      |

|  |        |
|--|--------|
| New Business Continued<br>.2 New board member consideration - Kevin Davis<br>1st- AB 2nd- TJ All-yes | Action |
|--|--------|

|   |  |      |      |         |
|---|--|------|------|---------|
| .3 Oath of Office All- all recited the oath of office together at 7:32pm  |  |      |      |         |
| .4 Annual policy book legal items<br>1st- AE 2nd- AS All-   |  |      |      |         |
| Closing   |  |      |      |         |
| Public Comment- Ruth N.- has extensive online school experience and can be a resource.  |  |      |      | Comment |
| Sana- Lunch program changes and meal costs (prepackaged lunches- no lunch room, Discussed using the outdoor space as 3rd classroom- green space for movement and recess, Every class needs a room with screen |  |      |      |         |
| Adjourn   |  | Kate | 7:45 | Action  |

**School Leadership:**

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

**GRCDC Board Members:**

President- Kate Adams-Blake- KAB

Vice President- Meg Lckard-ML

Treasurer- Anissa Eddie- AE

Secretary- Abby Sutter- AS

**Members at Large:**

Andrew Brower- AB

Ted Jauw- TJ

Amelia Grayson- AG

**Family Team:**

**GRPS Liaison:**

Matthew Beresford