

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

# Grand Rapids Child Discovery Center

## Board of Directors Meeting Minutes

Date and Time: 6:00-7:35 pm, Monday, November 12, 2018

Location: Grand Rapids Child Discovery Center  
409 Lafayette Ave SE, Grand Rapids, MI 49503

### Agenda

Topic	Person	Time	Action
<b>Opening</b>			
1. Call to Order	Kate	6:10	Action
2. Roll Call, Welcome, Overview Present: AB, KAB, AS, JF, ML, LNH Absent:TJ, GCJ, AE	Kate	6:11	Action
3. Approval of Agenda 1st:AB 2nd:JF	Kate	6:11	Action
4. Approval of Minutes 1st:JF 2nd:AB	Kate	6:12	Action
5. Public Comment - Andrew K baby is good and named Liesl			Info

Reports from the Board			
6. Finance Committee Report: NA	Andrew	6:12	Info
7. Executive Committee Report:No Meeting since last full board. Family Team updates and enrollment support, looking for 2 new Stewards for next year	Abby	6:15	Info
8. Evaluation Committee Report: Lisa and Kate went to eval training, Lisa confirmed her 4 goals for this year- Domain 1 convo and will be putting in a proposal in next month or so. Waiting to get info from GRPS as well to review	Kate/Jason	6:16	Info
9. Development Committee Report: Having meeting at Rising Grinds, reaching out to Great Start Readiness to meet or send info, handing out info	Abby	6:27	Info
Reports to the Board			
10. School Leadership Report:			
<b>Current Significant Issues</b>			
<ul style="list-style-type: none"> <li>● Para hiring-</li> <li>● Still not sure how to calculate Domain 1 for</li> <li>● MMM has taken a pause (perhaps permanently) from programming due to failing to get a few important grants</li> <li>● 5th grade information night and ensuring that our students are properly selected and that their MAP scores are received</li> </ul>			
<b>Curriculum -</b>			
<ul style="list-style-type: none"> <li>● Math updates- love the new program</li> <li>● Working on NWEA/MAP data disaggregated by race- will have for next meeting</li> <li>● Began walkthroughs based on our High Quality Instructional Visions</li> </ul>			
		6:31	Info

- Sarah is back in her position- yay!
- Began NEW quarterly and aligned report cards- all students in the same grade level assessed on the same standards, and standards are broken down by quarters
- “Grades” (mastery measurement) based on formative assessments and common assessments per grade, so that the NWEA/MAP test, MSTEP, and report cards should be aligned- Sarah planning a series of teacher trainings
- Next focus area (through December): building collaborative routines in the classroom. Walkthrough data showed that although students sit in small groups almost all day long, it is not always clear what they should be doing in those groups- teaching this type of interdependence, healthy cognitive struggle, social negotiation and inspiration is essential to our approach

**Culture:**

-Completed our [Vision for a High Quality Intense Student Support Network](#) (this is part of our MiExcel work) This has been affirmed by the A-Team and the full staff on Friday at our book study

-Next step will be to build our Progressive Discipline Matrix that aligns with this vision. This is a HUGE next step to the formation of our Parent Guidebook

-We have begun using SWIS. On the A Team:  
 Lisa, Sarah, Trevor, Elly C, Harmony, Molly S,  
 Beth.

-We are just beginning to learn about this  
 powerful tool

-our sample reports and what you can expect  
 for the future. [Overall behavior data.](#)

[Behavior Data disaggregated by race/ethnicity](#)

[Defining Disproportionate Discipline-](#)

[Understanding Common Measures](#)

**Safety and Security-** all going well

**Direct Action Updates-**

- Website rebuild and rebrand
- Launch of Marketing and  
 Communication Working Group with  
 Abby and Grace- plan for off site  
 recruitment events
- Preschool launched- still recruiting
- ENROLLMENT ONLINE!!! (powerful  
 tool)
- Conferences complete- SO PROUD OF  
 OUR TEACHERS
- Confirm december 4 for strategic plan  
 brainstorm meeting. 5:30 at  
 Mindscape

Old Business			
11. NA			Action
New Business			
12. New member approval and swearing in- 1st- AB, 2nd- JF- all yes!! Oath by Meg-ML		7:01	Action
13. Executive Director Goals Approval 1st- JF, 2nd AS- all yes		7:10	Action

14. Strategic Planning session date - Tuesday Dec. 4th 5:30-7:30 Mindscape- potluck style	7:15	Action
<b>Closing</b>		
15. Public Comment:Mr. K- changes in tools made conferences easier.	7:21	Info
16. Call to adjourn:no objection 1st: 2nd:	7:22	Action

### **School Leadership:**

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

### **GRCDC Board Members:**

President- Kate Adams-Blake- KAB

Vice President- Ted Jauw- TJ

Treasurer- Andrew Brower- AB

Secretary- Abby Sutter- AS

### **Members at Large:**

Jason Ferenczi- JF

Anissa Eddie- AE

Grace Johnson-Connor- GJC

Meg Lockard- ML

### **Family Team:**

Steward- Sarah Cooper- SC2

### **GRPS Liaison:**

Matthew Beresford