

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

# Grand Rapids Child Discovery Center

## Board of Directors Meeting Minutes

6:00-7:30 pm, Monday August 13th, 2018

Grand Rapids Child Discovery Center  
 409 Lafayette Ave SE, Grand Rapids, MI 49503

ITEM	Bd	Time	Purpose	OUTCOME
<b>Opening</b>				
<b>1. CALL TO ORDER</b>	KAB	6:07	Open	
<b>2. ROLL CALL</b> .1 AB, AE, KAB, JF, TJ, AS,- absent GCJ .2 LNH- school	KAB	6:08	approval	w/o
<b>3. Approval of Agenda-</b> 1st- AE 2nd- AS All yes	KAB		Approval	w/o

4. Approval of Min- 1st- AE 2nd- AS All yes	KAB	6:09		
5. Public Comment- Sana- all good	KAB	6:10	Comment	

<b>Board Reports</b>				
6. Finance Committee Report- no news- info in Ex leader report	AB/AE	6:11		
7. Executive Committee Report- **Clarification on new member process- GRPS states- we choose who we want, send recommendations once ready to approve. Need to add background check into the new worker process **bring recommendation to full board for Sept. meeting on new members who expressed interest **updates to bylaws **Discussion over team drive- what to do with potentially confidential info like hiring process	KAB	6:12		
8. Evaluation Committee- registered for conference on updates of the evaluation process- LNH and KAB attending- will need training on school advance for AS and any new members	KAB/JF	6:29	Action	
Reports to the Board				
9. School Leadership Report- - School guidebook - Audit completed - Teacher training- opening day 8/13	LNH	6:33		

<p>- Enrollment at 275</p> <p>- Updates on Curriculum, culture-This year, letters will be going home to parents explaining our culture and behavior approach, operations- new air conditioners arrived, new dismissal process sent today</p> <p><b>-SAFETY AND SECURITY-</b> Discovery Care has instituted individual key cards for all families for the summer, this will continue for the school year.</p> <p>- Policy work for next month:</p> <ul style="list-style-type: none"> <li>● The Investments Policy (finance committee work to be done here)</li> <li>● The Animals on Academy Property policy vote</li> </ul> <p>-Direct Action:</p> <ul style="list-style-type: none"> <li>● In the process of hiring a lunch aide</li> <li>● Air conditioners will be installed this week</li> <li>● Radios ready Friday</li> <li>● CPI training for all paras this week</li> </ul>				
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<b>OLD BUSINESS</b>				
10. Update on the New Member Process- covered in ex co update	KAB	7:10	Action	
11. Orientation Aug. 15th- Board Table- updates on sign up and	AS/GCJ	7:16	Action	

12. Board Retreat/ Orientation Update- Sept. 17th 5:30-8- will order food- KAB will email on options	KAB	7:19	Discussion	
<b>New Business</b>				
13. None				

<b>CLOSING</b>				
14. Public Comments- suggestion for the Board table by Sana- so happy to have a competent leader- Lisa is awesome	KAB	7:20	Comment	
20. Call to Adjourn- 1st-AE 2nd-JF All yes	KAB	7:25	Approval	w/0

**School Leadership:**

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

**GRCDC Board Members:**

President- Kate Adams-Blake- KAB

Vice President- Ted Jauw- TJ

Treasurer- Andrew Brower- AB

Secretary- Abby Sutter- AS

**Members at Large:**

Jason Ferenczi- JF

Anissa Eddie- AE

Grace Johnson-Connor- GJC

**Family Team:**

Steward- Sarah Cooper- SC2

**GRPS Liaison:**

Matthew Beresford