
The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

6:00-7:30 pm Monday June 27, 2018

Grand Rapids Child Discovery Center

[409 Lafayette Ave. SE, Grand Rapids, MI](#)

[49503](#)

ITEM	Bd	Time	Purpose	OUTCOME
OPENING				
1. CALL TO ORDER	AB	6:00	Open	
2. ROLL CALL .1 KAB, AE, AS, TJ, AB- absent JB, JF, GJC .2 LNH- school, SC2- FT-Absent	AB		approval	w/o
3. Approval of Agenda- Lisa wants to add Leadership report as 6. B- AB running meeting 1st- AE 2nd- KAB All yes	AB	6:02	Approval	w/o

<p>4. Approval of Min- Change spelling of Name from Mag to Meg from public comment 1st- AE 2nd- TJ All yes</p>	AB	6:04		
<p>5. Public Comment- None</p>	AB	6:05	Comment	
<p>OLD BUSINESS</p>				
<p>6. Evaluation Committee- School Leader Rating - Effective</p> <p>6B. Leadership report- updates-- will be 2 full report cards next year and 2 summary process reports, 3 times per year data cycle as recommended by state, MWA testing will be close to MSTEP in spring, class list and teacher assignment process just about done, info will be going home through digital process and at park party in July, Interviewing for 2 staff positions- hope to have final selections by 7/20, Accepted for Equity Pilot through KISD, \$800 mini grant from JA to install a water bottle filler</p>	<p>KAB</p> <p>LNH</p>	<p>6:06</p> <p>6:12</p>	Action	
<p>NEW BUSINESS</p>				
<p>7. School Improvement Plan (SIP)-Discussion and Vote- no edits from Board, love new format 1st- KAB 2nd- TJ All yes</p>	AB/LNH	6:23	Action	
<p>8. Final Budget Approval- Discussion and Vote-</p>	AB/AE	6:25	Action	

<p>FY 2018 1st- KAB 2nd- TJ All yes</p> <p>FY 2019 1st- AE 2nd- AS All yes</p>		6:32 6:41		
<p>9. Bylaws Update- Discussion and Vote-Possibly table this for further EX CO discussion for a future meeting full board vote. 1st- TJ 2nd- AE Discussion and plan to review in Exec Co. before the July election</p> <p>Motion to table 1st-KAB 2nd-TJ ALL Yes</p>	TJ	6:42 6:49	Discussi on	
<p>10. Spring Legal updates for Policy Book- Discussion and vote- 1st-KAB 2nd-AE All yes</p>	LNH	6:56		

<p>CLOSING</p>				
<p>19. Public Comments- None</p>	NA	6:56	Comment	
<p>20. Call to Adjourn- 1st-TJ</p>	AB	7:02	Approval	w/0

2nd-KAB				
All yes				

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Jon Beer- JB

Vice President- Jason Ferenczi- JF

Treasurer- Andrew Brower- AB

Secretary- Abby Sutter- AS

Members at Large:

Ted Jauw- TJ

Kate Adams-Blake- KAB

Anissa Eddie- AE

Grace Johnson-Connor- GJC

Family Team:

Steward- Sarah Cooper- SC2

GRPS Liaison:

Rick Noel-RN

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Grand Rapids Child Discovery Center

Board of Directors Meeting Minutes

6:00-7:30 pm Monday June 11, 2018

Grand Rapids Child Discovery Center

[409 Lafayette Ave. SE, Grand Rapids, MI 49503](#)

ITEM	Bd	Time	Purpose	OUTCOME
OPENING				
1. CALL TO ORDER	JB	6:08	Open	
2. ROLL CALL .1 KAB,, AE, AS, TJ, JB, JF, AB- absent GJC .2 LNH- school, SC2- FT-Absent	JB	6:08	approval	w/o
3. Approval of Agenda- Add Vote on Extending Board Terms for Jon Beer and Andrew Brower and Vote on defining roles of Executive Committee for GRCDC Board Members to New Business. Change in Numbering from 17-20. 1st- AE 2nd- KAB All yes	JB	6:10	Approval	w/o

<p>4. Approval of Minutes- 1st- KAB 2nd-AE All yes</p>	JB	6:12	Approval	w/o
<p>5. Public Comment- Meg and Luke Lockard- introduction and expressed interest in board</p>	NA	6:14	Comment	
<p>6. Family Team Report- will be reporting quarterly</p>	NA	6:14	comment	
REPORTS FROM BOARD				
<p>7. Executive Team Report-</p> <p>1. Doc created in Team Drive for Board email addresses. GRCDC Board Team Drive in Google. Repository for all Board documents.</p> <p>2. Officer elections will happen at July meeting.</p> <p>-Google Doc has been created in Team Drive to suggest potential nominations</p> <p>-Can add your own name or suggest someone else. Short summary of reasons why running or suggesting someone else</p> <p>-Board members can edit and pose questions on the document for the candidate to answer.</p> <p>-DOES NOT take the place of official discussion at the July meeting and is NOT a requirement to nominate or ask questions at the public meeting. Meant as a tool to facilitate discussion prior to July meeting.</p> <p>3. Abby has sent out an outline of how the official nomination/voting process will go before July meeting so that we can follow the script and streamline the process</p>	AS	6:20	report	

<p>4. Exec committee new business</p> <p>-If Andrew and/or Jon want to stay another year, board to vote on whether to approve extension</p> <p>-Motion to approve executive committee for 2018/2019 year comprised of Board officers. Expectation will be that exec committee meets at least once a month in addition to regular board meetings. Anyone interested in an officer role needs to be able to commit to that</p>				
<p>8. Financial Team Report-</p> <p>Finalized budget meeting 6/27, midnight on 6/21st to board and posted. Draft can be posted - we believe that all updates are in current</p>	AE/LNH	6:25	Report	
<p>REPORTS TO BOARD</p>				
<p>9. School Leadership Report</p> <p>1. Current Sign. Issues- Class changes announced, contacts signed this week, Class and teacher assignments next. Ms Anne retiring.</p> <p>2. School Improvement Plan- discussion in new business. Title funds compliance requirement. Follow up by 6/20 for input, questions.</p> <p>3. Update on Strategic Plan Implementation- Curriculum- no updates Culture-AE and AS will serve and meet this summer. Student Culture, Staff Culture, Equity/Bias/Anti-Racism training and development for parents and staff. Discussion over Empowering Ed. Curriculum as part of Responsive classroom and coaching.</p>	LNH	6:28	report	

<p>4. Safety and Security- individual card readers at Discovercare door installed. Dismissal policy for next year needed.</p> <p>5. Major Key Performance Indicators:</p> <p>A. Academics- no new data</p> <p>B. Behavior- monthly comparison</p> <p>Lots of work improving this area. Hoping to be a pilot for Equity Plan out of KISD- focuses on racial disparities in school discipline- should know next week.</p> <p>6. Direct Action Updates:</p> <ul style="list-style-type: none"> ● Roll out class configuration shift ● Budget planning ● Staffing ● Wrap up the school year! <p>7. Finance Updates:</p> <ul style="list-style-type: none"> ● Budget for the end of this fiscal year 201-2018 ● DRAFT of 2018-2019 budget with talking points. ● Audit is week of 8/6/18 <p>8. Request Action: New Business</p> <p>Vote to Approve the Calendar</p> <p>Vote to Approve the Job Description</p>				
OLD BUSINESS				
None	NA	7:05	Action	

NEW BUSINESS				
<p>10. Motion/Vote to Approve Calendar-</p> <p>1st- AS</p> <p>2nd- AB</p> <p>All yes</p>	JB	7:05	Action	

<p>11. Motion/Vote to approve-Media/Motion Teacher job description- 1st- AS 2nd- JF All yes</p>	JB	7:06	Action	
<p>12. Discussion on immediate building needs- Will make prioritized list of needs</p>	JB/LNH	7:10	Discussion	
<p>13. Money/Fundraising needs Discussion- part of the discussion on need and a need for a subcommittee for next year</p>	LNH	7:12	Discussion	
<p>14. School Improvement Plan (SIP) Discussion-Input/questions due to Lisa by June 20th. Motion to vote at June 27, 2018 Meeting</p>	JF	7:16	Discussion	
<p>15. Discussion over Draft Budget posting and Motion to vote at June 27, 2018 Meeting</p>	AB/AE	7:16	Discussion	
<p>16. Discussion over Executive Evaluation-</p>	KAB/JF	7:17	Discussion	
<p>17. Discussion and Vote on Extending Board Terms for Andrew Brower. Jon has decided to end his time with board as term ends. Vote to extend Andrews term-1st- TJ, 2nd SE- all yes</p> <p>17A. JB move to change July meeting- 1st-JF, 2nd TJ -move July meeting to 7/23/18</p>	JB	7:21 7:23	Action Action	
<p>18. Discussion and Vote on Officers holding role of Executive Committee for GRDC Board- effective for new term after 2018 election</p> <p>Motion to follow this intention into elections for officers and for new officers to define the positions and update bylaws.</p>	KAB	7:25	Action	

1st KAB, 2nd- AE all yes				
CLOSING				
19. Public Comments- discussion on new board members, tabled until next meeting.	NA	7:30	Comment	
20. Call to Adjourn/ Motion to Begin Closed session	JB	7:47	Approval	w/0

Closed meeting- start 7:55pm 6/11/18

Discussion over rating for Lisa- concluded at 9:07

Notified Lisa of rating score at - 9:10pm

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Pedagogista- Sarah Cooper- SC

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