

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting Minutes

6:00-7:30 pm Monday May 14, 2018

Grand Rapids Child Discovery Center

[409 Lafayette Ave. SE, Grand Rapids, MI 49503](#)

ITEM	Bd	Time	Purpose
OPENING			
1. CALL TO ORDER	JB	6:02	Open
2. ROLL CALL .1 KAB,GCJ, AE, AS, TJ, JB, JF- absent AB .2 LNH, SC- school, SC2- FT	JB	6:03	approval
3. Approval of Agenda- Add/correct #ing and closing public comments 1st- AS 2nd-AE- all yes	JB	6:05	Approval
4. Approval of Minutes-	JB		Approval

1st- KAB 2nd-JF all yes			
5. Public Comment-Andrew K- 1st day of safety committee kids.	NA	6:07	Comment
6. Family Team Report- looking at 3 stewards, aligning with school on equity and diversity- meeting with Lisa, leadership responsibilities handed off to more diverse group of parents	SC2	6:09	comment
REPORTS FROM BOARD			
7. Financial Team Report- will be more in Leadership report regarding Audit, good track with wrapping up budget and budget for next year	AE	6:14	report
8. Executive Team Report- Lisa's needs, June agenda needs, election overview, special meeting discussion	AS KAB	6:15 6:17	Report Report
8A. Evaluation Committee- Evaluation meeting- info sent to board for review 5/30- all info needed for final review to perform final eval. At June meeting- will need to go into closed meeting. Will need to complete review and individual meeting prior to June meeting.			
REPORTS TO BOARD			
9. School Leadership Report- Current Significant Issues Affirm that the Board and the school leadership has aligned for 3 school wide priority goals between now and January 2019 <ul style="list-style-type: none"> • Immediately beginning to close the proficiency gap between white students and middle class students and students of color and economically disadvantaged students. (expand life opportunities) • Refocus on our Reggio-inspired philosophy- knowing that if Reggio isn't in everything, it isn't in anything. (Reggio identity) • Ensure that on a basic/foundational level students and families have a consistent experience in academics, operations, and school culture. (For ALL of us) 	LNH	6:20	Report

Update on Strategic Plan Implementation

- Curriculum: (3.A.1, 3.A.2, 3.A.3) new Math Curriculum for next year. There are significant budget implications for this, and we believe an adoption of a new math program is entirely necessary to begin seeing the shifts in student learning and achievement
- Teachers must have 120 minutes of planning during the school day each week and an additional 180 minutes a month- we are looking at a combo of the increase in funding per pupil from the state AND perhaps adding 5-7 more students to our school roster (this is a tough one though, because our classes are pretty full)
 - In our school year calendar we will need a day or half day most months for PLCs and vertical/horizontal planning. *Board vote will be in June, once teachers have gone through a feedback round or two*
 - NWEA/MAP testing (4.B. 2-4)- great news here: this may be paid for by the state!-
 - Update on [our School Improvement Plan](#)- Our school improvement plan process is moving along- we have adjusted our goals, added a school culture goal and we are currently aligning our strategies with what the data indicates. As noted previously, the data is SO clear as to give us really good direction. The plan will be presented to the board for approval in June. We are using what is called the "short form" this year, choosing to align the full re-working of the SIP with our re-authorization years.
 - New Class Configuration (2.B.1) to create a stronger student culture, refocus on reggio, increase student learning AND improve teacher sustainability.

A decision has been made here- led by the teacher council, involving many iterations, and allowing for input by all. *I ask for at least 1 Board member to participate in a roll out committee that will be meeting as soon as next week. Who is interested?*

- Culture (2.A.1, 2.B.1, 2.C.3) : We have a sketch of what we believe the school culture plan will be based on next year- lots of details to be articulated. We are forming a committee for this as well. I've met with 2 parent who volunteered after the state of the school address and will be reaching out to all to see who has interest in serving on any of the school based committees I will be forming for next year and the summer. Any board members very

<p>interested in this culture work and desiring/able to be part of a committee that will be doing some work this summer?</p> <p>Operations: No current updates</p> <p>SAFETY AND SECURITY (3.B.1, 3.B.2): Currently in the works:</p> <ul style="list-style-type: none"> -AIPhone and key pad on order for front and back door- installed -Radios - ordered -Fencing- installed <p>Already completed:</p> <ul style="list-style-type: none"> -Keys and lanyards for all staff -Change in visitor procedures <p>Policy work (3.B.1, 3.B.2): SPRING UPDATE for the Policy Book- Met with Kevin this week for the spring update- they will input the changes and send over. The board should have plenty of time to review and ask questions before a vote in June- if not, they can wait until July or August.</p> <p>Major Key Performance Indicators</p> <p>Academics- No new academic data. Updated academic data shared in April. Hope to have some very preliminary standardized testing data in June.</p> <p>Behavior- Chart with monthly comparisons- work needed on understanding process- 47% of staff reported having more of an understanding between class managed behavior and an office managed behavior.</p> <p>Direct Action Updates</p> <ul style="list-style-type: none"> • SO MUCH work and time spent on A-Team (read: district network committee) and Teacher Council work to determine class configuration recommendation- <u>shout out to teacher council</u> • RPF process completed, firms interviewed, recommendation reached • TESTING< TESTING< AND MORE TESTING in all grades. K-2 take the state test required by the 3rd grade reading law (this is new) and 3-5 take the MSTEP • Teachers completed self-assessments on visions for high quality teaching (baseline in prep for next year- you can view these here! Math, Science, Reading, Writing, and Reggio (the reggio practices should be evident across content areas) • Teachers and staff have completed the Class Configuration Survey AND mine/Sarah's Evaluation survey, giving us lots of information needed for next year <p>Finance Updates</p>			
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<ul style="list-style-type: none"> Budget amendment- take a look at our updated budget amendment and updated budget assumptions and explanation here. The amendment needs to be approved as new business RPF process for our auditor was completed Draft of next year's budget will be shared at the first June meeting and then voted on at the second June meeting- major implications in that budget will be: math curriculum, additional FTE 			
OLD BUSINESS			
None			Action

NEW BUSINESS			
<p>10. Discussion and Vote- Math Curriculum- LHN 1st- KAB 2nd- TJ</p> <p>SC- discussion: Recommend-Ready and iReady Why is new curriculum needed? <i>Academic data: Local data is inconsistent across grades levels over time. Our Math M-STEP scores reveal low proficiency and little/no growth. The subgroup data indicates continued, expanded gaps between black and white subgroups and between the Economically Disadvantaged and Non-economically Disadvantaged subgroups; Significant change is necessary to upset national trends we are replicating.</i></p> <p>Poorly aligned assessments: Teachers need a common, instructional assessment system that is rigorous and aligned to CCSS for instructional purposes, to assess mastery and a tool that is predictive of student achievement on the MSTEP.</p> <p>Teacher Feedback: Teachers shared that our current Investigations Curriculum is not concretely aligned to the Common Core (e.g. fractions are not included at third grade), concepts spiral too much before learning is fully realized, fact fluency is not included. -A temporary math curriculum review team was established, consisting of Sarah Cooper, Anne Rasch, K-1 Teacher and Courtney Douglas, 4-5 Teacher.</p>	LNH/SC	7:00	Action/ Vote
<p>11. Discussion and Vote- Budget Amendment- 1st-AE 2nd-TJ all approve</p>	AE	6:53	Approve

12. Discussion and Vote regarding Auditor Recommendation- info in report 1st- AE 2nd-TJ	AE	7:05	Approve
13. Set Board Budget Meeting date/Time- June 27th- 6pm- School	JB	7:08	Comment
14. Discussion (and vote) regarding Bylaws- moves to amend bylaws to match policy on officer terms to be 1 year. 1st- KAB 2nd- AE -all yes	KAB	7:10	Approve
CLOSING			
15. Public Comments- Sana-Board recruitment questions, open to public, question about why GRPS has not been at meeting	NA	7:11	Comment
16. Call to Adjourn	JB	7:13	Approval

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH
Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Jon Beer- JB
Vice President- Jason Ferenczi- JF
Treasurer- Andrew Brower- AB
Secretary- Abby Sutter- AS

Members at Large:

Ted Jauw- TJ
Kate Adams-Blake- KAB
Anissa Eddie- AE
Grace Johnson-Connor- GJC

Family Team:

Steward- Sarah Cooper- SC2

GRPS Liaison:

Rick Noel-RN