

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting Minutes

6:00-8:00 pm Thursday April 26, 2018

Miller Johnson

45 Ottawa Ave SW Grand Rapids, MI 49503

| ITEM | Bd | Time | Purpose | OUTCOME |
|--|-----------|-------------|----------------|----------------|
| OPENING | | | | |
| 2. CALL TO ORDER | JB | 6:20 | Open | |
| 2. ROLL CALL .1 AB, AS, AE, KAB, JB, TJ- absent- JF, GCJ .2 LNH and SC (CDC) | JB | 6:20 | approval | w/o |

| | | | | |
|---|------------|------|----------------------|--|
| REPORTS TO BOARD | | | | |
| 3. Strategic Planning- LNH, SC Aligning Priorities Now through Jan. 2019- short overview, individual review of shared Short term Priorities as laid out by CDC Leadership, Tuning Protocol used to examine priorities and provide feedback and thoughts. Discussion over modifications | LNH, SC | 6:20 | report | |
| Draft of Priorities- LNH will bring updates with modifications to board at May meeting: | LNG, SC | | Report- continued | |

Aligning on Priorities for -January 2019

Note: *I consider these limited time priorities, focused on stabilizing the school and preparing us for a "turnaround" and growth. This does not represent a full strategic plan. I would love to partner with the board next fall in gathering info and then in January of 2019 to go through a full strategic planning process that would guide our work together for the subsequent 3-5 years.*

Board Responsibilities for Strategic Planning

- Form a strategic planning committee or have representation on an existing committee (right now, Jason serves on the School Improvement Planning Team)
- Develop the school's mission statement (this has been done, but should be revisited next year)
- Provide information from the external environment will help in considering strategic options
- Make strategic decisions
- Approve operational plan(s) and budget that reflects strategic decisions. Periodically review the plan and the budgets.

Executive Director/Leadership Responsibilities for Strategic Planning

- Lead? The strategic planning process- involve stakeholders
- Help board define the mission statement by soliciting input from other staff and communicating their ideas to the board
- Collect and analyze program and service data and present results to the board
- Recommend strategic options
- Develop operational plan and budget for board consideration. Implement plan

Tonight, let's CENTER OUR THINKING ON:

Our OVERALL GOAL IS School Improvement: What would it mean for our school to provide INCREASED life choices and opportunities to every student?

And we must ensure that our current IMAGES are honored and true in our work (the Images of the Child, Adults, and Community standing in as our VISION)



Shared Short Term Priorities

| Priority | SL Role | Board Role |
|--|---|---|
| <p>Begin making growth in standardized test scores and closing the proficiency gap</p> <p>Testing/ Achievement GAP</p> | <ul style="list-style-type: none"> Benchmark tests Data Conversations Regular communication Reconfigure school/classes in a way that supports academic growth per research-based practices | <ul style="list-style-type: none"> Articulate the why to the broader community Help parents understand Hold/maintain/model accountability convos Help align financial resources |
| <p>Re-asserting (articulating, imagining- in Reggio-speak: deconstruct and construct) our identity and purpose as a school. Who are we? Why do we exist?</p> <p>Reggio Identity</p> | <ul style="list-style-type: none"> Vision casting Articulating the core values of this school Routines, rituals, artifacts that communicate who we are now, in 2018 and in the future Create a CLEAR lived definition of Complex and Dynamic Reggio | <ul style="list-style-type: none"> Think through board operations and support in use and implementation of an operations plan/handbooks that strike a balance between being personally responsive and responsible Protect our independence Fundraising/Future planning |
| <p>Building the "Tier 1" for operations, culture, and curriculum</p> <p>Established Structure "True to ALL"</p> | <ul style="list-style-type: none"> Define our K-5 Scope and Sequence Complete our handbooks Determine and implement our school wide culture approach | <ul style="list-style-type: none"> Align money use to these priorities Clarify how the board operates and follow strong, robust public routines Determine and use a communication structure in the board Use of policy- know it and use it consistently |

| | | | |
|--------------------|----|------|--|
| REPORTS FROM BOARD | JB | 7:20 | |
|--------------------|----|------|--|

| | | | |
|---|---|---------|-----------------|
| Discussion over Executive Committee- Role, responsibilities, who should hold position, suggestions from GCJ via JB- decided that EX. Committee should be written into job description for EX roles for next year on going and in the meantime we will create a Development Committee- by volunteer- | JB- lead- all participate in discussion | comment | Passed by board |
|---|---|---------|-----------------|

| | | | |
|---|--|--|--|
| KAB- made motion to form Executive Committee of 4 by May 4th. Via e-mail of interest to JB. Goal to have meeting prior to next Board meet May 14th to present action plan. AE- 2nd motion | | | |
| CLOSING | | | |

| | | | | |
|-----------------|----|------|----------|-----|
| Call to Adjourn | JB | 8:00 | Approval | w/0 |
|-----------------|----|------|----------|-----|

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids. The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting Minutes

6:00-7:30 pm Monday April 9, 2018

Grand Rapids Child Discovery Center

[409 Lafayette Ave. SE, Grand Rapids, MI 49503](http://www.grcdiscoverycenter.org)

| ITEM | Bd | Time | Purpose | OUTCOME |
|------------------|----|------|---------|---------|
| OPENING | | | | |
| 3. CALL TO ORDER | JB | | Open | |

| | | | | |
|--|-------|------|----------|-----|
| <p>2. ROLL CALL .1 AB, AS, AE, KAB, JB, JF, GJC, TJ- all present .2 LNH (CDC), RN (GRPS)- absent</p> | JB | 6:08 | approval | w/o |
| <p>3. Approval of Agenda- add closing comments 1st- GJ, 2nd JF - all yes</p> | JB | 6:09 | Approval | w/o |
| <p>4. Approval of Minutes- 1st AE , 2nd JF- all yes Intentional reflection of comments from P. Johnson. Keep in mind and in planning. Noting that the leadership report reflects similar ideas- AE</p> | JB | 6:11 | Approval | w/o |
| <p>5. Public Comment- AS- creation of subcommittee, clarification on executive meeting, discussion over meeting to discuss priorities. TJ- forming a policy committee, what does an exec. Committee look like? Looking ahead at annual meeting schedule, officer election, new member recruitment, budget, calendar, contract to follow current policy</p> | NA | 6:12 | Comment | |
| REPORTS FROM BOARD | | | | |
| <p>6. Board reports Financial- rolled into school leadership report</p> | AB/AE | 6:20 | | |
| REPORTS TO BOARD | | | | |
| <p>7. Report of the School Leader- Current significant issues- wants to make sure the board and school leadership are in line with each other- can't wait until July. Asking for a meeting- can be open- brainstorming- with staff leadership. JB will plan a meeting within the week with LHN to discuss plan moving forward. Strategic plan- recommending new science curriculum in New business. Time management and calendar planning for next year. Asked teacher counsel to make recommendations on class makeup- LHN meeting with counsel on 4/16. Culture- survey given to student on perception- student to student relationships- need improvement- bullying, getting along- school plan for responsive classroom, over 90% of students feel that teacher care and "want me to do my best" and "care about my learning" Operations- Walk through with GRPS- gave recommendations and suggestions. New fencing, radios, safety procedures with guest all in the works. TJ interested in helping with pick up procedure planning.</p> | LNH | 6:21 | Report | |

| | | | | |
|---|----|--|--------|--|
| <p>Key Performance Indicators- Academics- current Data does not predict academic performance. Does this help with planning or meeting state goals? Changing to new testing for achievements next year.</p> <p>Behavior- all classes are using the major referral forms for tracking. Expect the use in all rooms may show an increase in referrals. Started Advisory program with the 15 kids that have had most issues to create individual plan.</p> <p>Direct Action Updates- National School Walk Out happened- had 2 students opt out, and other than that our full community opted IN. - State of the School Address and Discussion happened- would love your ideas on how to reach others - Portfolio Day- Huge success per usual- loved the agenda and reflections guides - Staff received Intent to Return forms to aid in planning for next year</p> <p>Financial Updates: Questions that needed resolution in order to amend the budget for next month. The main focus of this month's finance committee meeting were the resolutions involving the Green Revolving Fund, which the Committee is recommending to the Board. Green Revolving fund discussion.</p> | | | | |
| 8. Family Team- none | NA | | Report | |
| OLD BUSINESS | | | | |
| 9. None | | | Action | |

| | | | | |
|---|-------------|------|--------------|-----|
| NEW BUSINESS | | | | |
| <p>10. Discussion and Vote- Science Curriculum-Proposed Recommendation: Fully adopt Phenomenal Science for 2018-19 and use outstanding Title IV funds earmarked for science materials to build aligned science kits no later than June 30, 2018. Rationale: ● Phenomenal Science more consistently driven by phenomena; Clear phenomena anchoring lessons and within a connected storyline across instructional cycles ● Summative Assessments included ●</p> | AE, AB, LHN | 7:15 | Action/ Vote | W/O |

| | | | | |
|---|----|------|----------|-----|
| <p>Phenomenal Science units make a significant shift from the old inquiry/experiment based approach; CCS seems to include lessons from both instructional approaches. • Fully developed curriculum; CCS is not fully developed yet; • Includes cross curricular connections • FREE LHN recommend teacher committee recommendation- 1st- AS 2nd- AE- all yes</p> <p>11. Discussion and Vote- Green Fund- AB brings resolution to board to approve borrowing. 1st-AB 2nd- JF- all yes</p> | | 7:28 | | |
| <p>CLOSING</p> | | 7:25 | | |
| <p>12. Public Comments- Sana's class loves Phenomenal science. Sana thanks the board for all of our hard work. JF- thank you for portfolio day. Wonderful reminder of what makes our school different. TJ- thank you to Andrew for help with GRPS contact- Museum school connection.</p> | NA | 7:28 | Comment | |
| <p>12. Call to Adjourn</p> | JB | 7:44 | Approval | w/0 |

School Leadership:

Executive Director- Lisa Nuyens Heyne- LNH
Pedagogista- Sarah Cooper- SC

GRCDC Board Members:

President- Jon Beer- JB
Vice President- Jason Ferenczi- JF
Treasurer- Andrew Brower- AB
Secretary- Abby Sutter- AS

Members at Large:

Ted Jauw- TJ
Kate Adams-Blake- KAB
Anissa Eddie- AE
Grace Johnson-Connor- GJC

Family Team:

Steward- Sarah Cooper- SC2

GRPS Liaison:

Rick Noel-RN