

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within the diverse community of Grand Rapids. The Vision: base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

## **Grand Rapids Child Discovery Center Board of Directors Meeting**

6:00 – 8:00 PM Monday, September 9, 2013  
Grand Rapids Child Discovery Center  
409 Lafayette Ave. SE, Grand Rapids, MI 49503

### **Minutes**

Attending: Tim Glasser, Sarah Cooper, Trevor Gilbert, Erin Melcher, Sherry??, Mike Joynt, Raymond McDaniel, Scott Ayotte, Eric Doyle, Tracey Brame

6:05 Call to order

Agenda Approved

Minutes Approved

No Family Team report

Administrator report: see attached

6:40 pm Leadership Team Report: board orientation (will spread over next few meetings); discussion of charter relationship; discussion of administrative changes

7:04 Finance Work Group: team has not met; need to digest audit and financials; books are in order, fund balances stable, improved over last year

7:06 Facilities Work Group: no written report; need to set aside money for repairs, they are expensive when needed. Erin: our maintenance person has saved us many thousands of dollars. Chris: we had a facilities plan that should be revisited

7:15 Education Programs Work Group: would like to ask Sarah and Trevor to assist Chris in developing formal principal evaluation process.

7:20 Principal Evaluation: process included survey and administrator self-evaluation. Chris compiled data and met with Sarah and Trevor to review self-evaluation. Chris and Tracey reviewed data with Erin. Tracey: In general things have improved. One issue is continued efforts to foster collaborative culture, and help all stakeholders recognize their own voices. Another is strategic planning and development of the school vision. The third area is the ongoing and future capital campaign. Also noted survey results reflecting incidents in which working with students was a concern.

7:30 Fundraising: Eric: first goal is to grow the committee—committee tracking down many ideas. Starting to develop a comprehensive plan beyond the capital campaign for the park. Further discussion of structure of fundraising efforts—ongoing expenses. Making sure events fit with culture of the school. Including staff on committee.

7:55: Next meeting—will discuss charter renewal.

7:57 Motion to adjourn, approved unanimously.