

GRCDC Facilities (Grounds and Learning Environment) Subcommittee

Responsibilities:

- Preserve, maintain, and improve the GRCDC Vandenberg building
- Preserve, maintain, and improve the GRCDC grounds
- Preserve, maintain, and improve the overall GRCDC learning environment inside and out
- Build and maintain a five person committee that meets on a monthly basis to ensure various elements of the property are watched over, budgeted and maintained.
- Perform regularly scheduled quality checks to monitor improvement progress
- Maintain communication with the School Board, senior staff members and maintenance personnel

Deliverables:

- Report to the board monthly actions taken by the workgroup, progress made, recommendations for Board approval, and upcoming expected expenses to avoid financial surprises whenever possible
- Maintain an up to date a document file which outlines the state of the property; what needs to be repaired, what needs to be improved, anticipated long term capital improvements and what things will make the property a better place to teach and learn. This document should include price estimates, recommended contractors, estimated time schedules for maintenance, building repairs and capital expenses, based upon monthly, annual and 5 year goals

Connections:

- Fundraising Workgroup
- Finance Workgroup
- Building Specialists
- School Environment Liaison
- Maintenance personnel

Goals for this year (or whatever time frame is appropriate):

- Seek to create a strong Workgroup of members with in depth experience in: property management, , general construction, various construction trades such as masonry, roofing, electrical, plumbing, HVAC, fire safety or other building specialties, landscape design and maintenance, school learning environments and/or LEED certification
- Create a team of volunteers who can perform various tasks related to the improvement of the school that may not require professional services
- Align Facilities Workgroup goals with Board goals
- Create a comprehensive building, grounds and learning environment file as described above
- Organize two or more volunteer event days.
- Identify and record a list of professionals who can provide advice for improving the school
- Create a preferred contractor contact list
- Build a facilities budget that is more in line with a building this size and age
- Build relationships and share the school facility goals (along with the Fundraising Workgroup) with those who have a vested interest in the visual quality of the school. This could include: Mary Freebed Hospital, St Mary's Hospital, Lower Division property owners, Heritage Hill Community Association and individual property owners, historic building architects, contractors and others