

Administrator Report December 9, 2013

Staff Changes – Kelli Belanger’s last day was December 6th, Bob Fiore’s is December 20th. We have been transitioning Melissa Lantinga into Discovery E, still looking for permanent replacement for Kelli and Melissa. Have had interest in the para-pro position – for the short term will be filled by Angie Sommers – on Tuesday, Wednesday and Friday – and Trevor on Monday and Thursday. This should only be necessary until the Holiday Break.

Anti-Bullying Week – November 18-22 – very successful. There were daily activities in each classroom, Afternoon Meeting was devoted to the topic, and the week culminated in a “Pink Out” which will be repeated on the last Friday of every month. We are looking into purchasing t-shirts for all students for the International Anti-Bullying Day in February. We are continuing to keep this issue at the forefront with continued dialogue in the Link, on Facebook, Twitter and Pinterest.

Winter Celebration – Friday, December 20th – will be held on-site – Discovery F Team is in charge

Principal Leadership Meeting at KISD – November 20th – main discussion centered on Teacher Evaluation – changes are coming – but we have already begun implementing requirements with our own procedures

MTrax Data Report – due Dec. 20th - Thank you to Rachel for gathering and submitting.

Staff Holiday Party – Saturday December 14th – 6:00 all Board Members and Guests encouraged to attend at Trevor’s House 1126 Giddings.

Brick Work completed – Raymond conducting follow-up to check on clean-up and sealant – suggest holding \$500 of payment until completed.

Annual Appeal and Updated Brochures – have been sent [see attached] – if you have someone to send you would like us to send to – please send name and address to me and we will get a packet in mail.

Focus School Update – our MSU rep Marcia Kaye attended CP on November 21st – staff took a climate survey – Marcia will tabulate results and is going to report back at CP on January 9th – Board members welcome to attend **Reminder – MDE “re-visit” is February 13th – Board members again encouraged to attend – details on time and location will be sent after break.

Health and Sex Curriculum Planning – Survey going home Monday Dec. 9th with ELink - deadline to respond – January 6th – we will analyze data and report back to community. We are looking at resources, professional development, etc. This year we will pilot with 5th grade only – end of April, beginning of May – the content will focus mainly on Anatomy/Hygiene and HIV Awareness – [which is required by law] there will be a parent information meeting in March to go over curriculum – review videos, etc. – the proposed “roll-out” timeline is as follows: 2014-2015: 3rd, 4th, 5th grades

2015-2016: 2nd, 3rd, 4th, 5th

2016-2017: K-1st, 2nd, 3rd, 4th, 5th

Nutrition and Body Awareness will be reviewed in all grades starting in 2014-2015

Museum School Collaboration Team Visit – Wednesday, Dec. 11th – 2:15 to 3:00 - the team has asked to visit the school to see our work and facility as part of a larger tour of various sites.

Respectfully Submitted,

Erin Melcher
Principal & Executive Director