

Administrator Report August 2013

Andrew Kleinschmit – New teacher in Discovery D – has been working with Peg since June planning and prepping – Andrew has subbed for us for the past three years, is a graduate of Aquinas, and has worked at the GREDC for the past four years.

Audit – Completed on our end – Rehmann to finalize and send report in September

Dyer-Ives – \$50,000 awarded – no timeline/deadline – but will not get money until we raise the other \$300,000. Have been meeting with other foundations and individuals to get ideas and resources.

NAREA – Sarah Cooper and I went – very meaningful, productive and valuable. Good opportunity to network – NAREA leadership recognized us – had new experiences – have been blogging for the past few weeks.

MDE Title III – See attached letter from Office of Field Services – we have satisfied compliance requirements. Many thanks to Brooke Streu for her assistance in this task.

Focus School Webinar – Changes and new requirements will be presented on August 23rd. Please refer to MDE requirements attached to Board Packet email.

Frey Foundation Annual Report – link sent earlier in summer - <http://freyannualreport.org/chapters/chapter-3/3> - also received “thank you” letter from them for our participation.

Support Staff Health Insurance Renewal – 5% premium increase – no change in coverage or cost to employees

New GRCDC Brochure/Grocery Bags/Rear Window Stickers - \$1400 – each family will receive 1 bag and 1 sticker at Orientation – and may purchase additional stickers or bags at \$5.00 each – as “sustainable fundraiser” – this will not generate income, but will instead pay for the cost of the marketing. Any leftover stickers and/or bags will be distributed to visitors and guests throughout the year.

Kellogg - Website – Nearing completion – Kristen Moore, Maria Gajewski, Sarah Cooper and I have been working throughout the summer to finalize and “tweak”.

Remaining Kellogg Funds – As of July 31st we had \$25,600 left in the account. ***\$9,500 will go to the MindsMeetMusic***, additional labor costs for Maria and Kristen, Indirect Costs – by September 1st we will have a better idea of how much we have left to spend for the rest of the month – the remaining portion will be distributed to teachers. *All money needs to be spent by September 30th.*

Some of the items purchased **this year** with Kellogg Funds – *this is not a complete list - **ipads*** for all teachers and paras, **28 new chairs** for Discovery E, **Airfare for Sara Dews** to visit **Jackson Hole Science Professional Development**, **Airfare for Anne Rasch** to present at **Math Conference in New Orleans** with Esther Billings of GVSU, New teacher materials for math – **Investigations curriculum**, **Camp Roger** Field Day, **Transportation** to various events and study trips throughout the year, supplies and food **for Fall**

Festival, Winter Festival, Diversity Week, Graduation, Anne Rasch attending ***Handwriting Without Tears*** Professional Development, Professional Development/Inservice supplies and food, Principal attending Reggio Children ***Winter Conference in Italy, 2012 NAREA Summer Conference*** in Portland [6 Staff and 1 Board Member attended], ***NAREA Winter Conference*** in Tuscon [3 Staff attended], ***2013 NAREA Summer Conference*** in Hawaii [Principal and Pedagogista attended], ***Sarah Cooper*** summer Documentation Consultation, website design consultation and an additional ***\$200 per classroom for supplies*** [in addition to the \$500 each was budgeted from general revenue].

REQUESTS – that all Board communication and materials [agendas, minutes, etc.] include Rachel as a CC