

MINUTES of the GRCDC Board of directors
Monday, January 9 2016
for publication

	Agenda Item	Minutes	Action
Opening			
1	Call to Order	Lisa called the Meeting to order	6:04
2	Roll Call/ Welcome/ Overview	.1) Board: Lisa Nuyens Heyne-Pres. John Beer-VP, Andrew Bower-Treas., Ted Jauw-Sec., Abby Sutter-at large, Jason Ferenczi-At large .2) Guests: John Robinson-Exec. Dir., Principal, Sarah Cooper-Pedagogista, Sana Amash-Teacher, Andrew Kleinschmidt-Teacher, Esther Kuiper and Rick Noelle - GRPS liaisons,	Q 5/5
3	Approval of Agenda	.1) Lisa amended numbering to reflect agenda order better.	Y WO
4	Approval of Minutes	.1) Lisa entertained a motion to approve JB1, AS2	Y WO
5	Public comment	.1) Ted J announced 40 real 'Waterman' ukuleles given to GRCDC by Makala .2) Sana Amash asked if recent staff resignations (for a new job) were given exit interviews. Lisa NH responded 'yes' and that becomes a part of evaluations and Leadership and Development team reporting	*
Reports from the Board			
6	Executive Team Report	Lisa reported that entire board will be holding a 'step back', an informal meeting without any reports or actions to focus and refocus their main focus areas and reassess, realign Mission/Vision/Goals/Objectives	Y WO
7	Finance Report	.1) Finance Andrew B introduced reps from Rehmann Adrienne and Tessa Need last names who reported on independent audit .2) Drew attention to findings drawn by Independent Auditors v. Accounting firm .3) Gave advice on how board to be active/proactive in the auditing/budgeting process .4) John R. (for Leadership Team) reported on budget FY 2017 Budget (see attached) and explained line items of projected against actuals. .5) John R. reported on future/upcoming expenditures on the budget .6) Lisa asked about support at 3 lunchtimes, training/rules on servers and recess help. .7) Posting guidelines, procedures, rules, etc. .8) Lisa asked about administrative guidance at recess/lunch .9) DAL John R and Sarah C on current policies on r/l as well as discussion	Y WO

		<p>on leadership adding to the recess rotation. Rick Noelle from GRPS suggested Common Area Expectations to be added to what Lisa suggested</p> <p>.10) Andrew B asked to hold off on the approval of recess employees and amend the budget for and asked John R. to further explain how the budget is impacted by looking for a bank to finance. John R. responded that they are shopping and what the difficulties and time restraints are for schools in general.</p> <p>.11) JB with AS moved to approve expenditures and amendment with the exception of recess employees until further study by leadership team.</p>	Y VV
8	Board Priority 1: Reauthorization Team Report	.1 Abby S and Andrew B reported on Reauthorization. Met with GRPS towards defining/redefining roles in an updated relationship and proposed reauthorization of school Charter with the GRPS. She reported that they are on track reauthorize with paperwork by February to submit a proposal to GRPS and GRCDC by March for approval in May.	Y WO
9	Board Priority 2: Leadership Support and Development Team Report	.1 Jason F and Lisa N H further reported on implementing School Advance. Jason thanked and praised all of the people involved in the evaluation process. Jon B and Jason F will be facilitating focus groups next week. Then on to the normal cyclical review. .2 Abby asked if the board will still be getting a light training to which LNH responded that it will be addressed at the 'step back' as a part of Leadership and Development focus .3 Lisa NH made a suggestion to Sarah C and John R on some ways to better help leadership support by referring to their self assessments.	Y WO
10	Board Priority 3: Communication Team Report	.1 Ted J reported on ongoing efforts to improve agenda, minutes and other reporting to Administration, Staff and Community .2 Sarah C reported that next A Team meeting is tentatively set for Jan 20 .3 DAL for JB and TJ to co-ordinate posting business, Mission/Vision statement etc. and contact Rick N for GRPS practices	Y WO
Reports to the Board			
11*	School Leadership Report	<p>1. John reported on DAL attrition, retention data for school and suggested an exit questionnaire</p> <p>2. Various board members also suggested that there be methods to create retention, allay fears and outline options for parents of older children considering the next step after GRCDC</p> <p>3. John reported on DAL for a hiring protocol and said that there is a long term tool that they are moving towards and that they are trying to figure out how to best hire as quick and fairly in the short term as possible DAL Lisa and John</p> <p>4. Rick Noel suggested Nicki Savage could help on upgrading the hiring practices as currently in the handbook</p> <p>.5 Andrew asked about surplus greenspace funds</p>	Y WO

		<p>.6 John clarified the reporting on what to do about cars (trucks) on the green-space.</p> <p>.7 Lisa asked who is charged with shoveling sidewalk before school. John reports that there are no custodial staff before school and what the extent of our contract with Witte regarding snow removal.</p> <p>.8 Jon asked that there be a DAL for JB and TJ Communication Com.</p> <p>9. Discussion on the recruitment and retention as far as</p> <p>10. Request to update MSTEP data on all board policies.</p>	
1 2	GRPS Liaisons	<p>1) Esther Kuiper introduced Rick Noel as new GRPS liaison and pointed out some highlights from MDE audit</p> <p>.2) One is to post all board policies on website DAL LH and DAL JB/TJ Communications</p> <p>.3) Two is to make ure Form for signed conflict of Interests are filled out DAL JB</p> <p>.4) Rick Noelle suggested that this be a policy at the beginning of each new board and each new member</p> <p>(This occurred earlier in meeting but was moved here to reflect where in agenda it needed to be as amended above)</p>	
Old Business			
New Business			
Closing			
1 3	Public Comment	<p>.1) Ted J reported that a fund drive is underway to help GRCDC family (Tayden Beene - Disco F) who lost their new building for their 501(C)3 business 'Rising Grinds. Asked that board, community and family team help students in each discovery fundraise as a community building and service opportunity to help one of our own families doing good</p> <p>.2) Abby S. thanked Esther Klein for her many years of service to the GRCDC and wished her luck in her expanding role at GRPS</p>	
1 4	Call to Adjourn	.1 Lisa NH adjourned the meeting for quorum without objection at 8:25pm	Y WO