

We do not participate in the Kent ISD courier service

Grand Rapids Child Discovery Center
409 Lafayette Ave SE
Grand Rapids, MI 49503

Phone (616) 459-0330
Fax (616) 732-4437

Date: _____

Re: _____ Birthdate _____
(student's name)

_____ Birthdate _____
(student's name)

_____ Birthdate _____
(student's name)

School Student Last Attended

Address, City, State, (Fax number, if available)

The above named student(s) has enrolled at Grand Rapids Child Discovery Center. Please forward the following information at your earliest convenience. Please fax us the latest IEP, then mail the entire school file to Grand Rapids Child Discovery Center.

- Cumulative folder CA-60
- Medical records
- Confidential records
- Psychological and Social Work Evaluations
- Records of all IEP/MET meetings and any other records applicable to special education placement

Parent Signature /

Please send the above information to:
Grand Rapids Child Discovery Center
409 Lafayette Ave SE
Grand Rapids, MI 49503

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Thank you,

Rachel Harth, Administrative Assistant

*Please note : "UNDER THE PROVISIONS OF THE Privacy Rights of Parents and Students Act, page 1213, Subpart D, 99.30 (b) it is not necessary to have the written consent of their parent to release record to officials of other schools to a school system the student seeks or intends to enroll."