

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

# Grand Rapids Child Discovery Center

## Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, September, 9th, 2024

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item "Public Comment"

Agenda	Person	Time	Purpose
<b>Opening</b>			
1. Call to Order	Stephen	6:04	Action
2. Roll Call .1 Present: ST, KD, TL, CMK, PS, DM .2 Absent: JB .3 Guests: LN	Stephen		Action
3. Approval of Agenda 1st- Kevin 2nd- Courtney All-aye, passed	Stephen		Action
4. Approval of Minutes 1st- Doug 2nd- Courtney All-aye, passed	Stephen		Action
5. Public Comment (Please limit comments to 3-5 minutes)		6:05	Comment
<b>Reports from the Board</b>			
6. President's Report - Board retreat planning discussion. Stephen will handle food. - Social media board intros: push people's posting back a month; Stephen to handle next moth	Stephen	6:15	Report
7. Executive Committee Report			Report
8. Finance Committee Report n/a	Kevin		
9. Secretary's Report	Amelia		

<p>10. Ad Hoc Committee Reports-</p> <p>.1 Marketing/Advertising- Travis</p> <p>.2 Strategic Planning Committee- Phil</p> <ul style="list-style-type: none"> <li>- Committee met. Lisa had ideas on how to better articulate academic component of strategic plan. Plan for final draft to come to the committee for final feedback/edits, then to be presented for first reading at Nov. board meeting, followed by a month of collecting feedback. Plan to adopt/approve by end of year, giving us a half year of implementation before the next full school year.</li> </ul> <p>.3 Reauthorization- NA</p> <p>.4 Evaluation/Leadership- Doug</p> <ul style="list-style-type: none"> <li>- Reached out to Sarah re: timing of mid-year Evaluation, dependent on contract. Suggest moving forward with January for mid-year assessment. Each board member will need to do a training refresher via Zoom. There will be two more opportunities before the end of the year. Lisa: assuming there is a cost, If you register yourself, you can submit for reimbursement, or Lisa can register for you if you email her the details. If we have new members by then, we'll have to have them take the full training.</li> </ul> <p>.5 Policy- Travis</p> <p>There were some recent changes to Title IX that we all should be aware of. Our policy partners have prepared an optional policy update to address all the new changes. But there is also a standard batch of policy updates coming in the next month or two, which would also address these issues. Given things are still in flux, I propose we wait until the full fall policy update to adopt any changes and use the intervening time to become familiar with the changes to the law (which went into effect August 1, 2024) and the corresponding policy update. I've emailed the board our current policy in addition to the proposed stopgap update. Then we can all discuss any questions or clarifications and get those sent to NCSI ahead of the fall update.</p>	All	6:25	Report
Reports to the Board			
<p>11. <a href="#">Executive Director's Report</a></p> <p><b>Current Significant Issues:</b></p> <ul style="list-style-type: none"> <li>- Ms. Jacobi is resigning effective 9/20- an offer to shadow has been put out to the 2nd candidate from this summer's pool. We have a new group of para subs, five of whom are also able to classroom sub,</li> </ul>	Lisa	6:45	Report

so we are in a good position wrt subs.

- Upcoming visit re: insurance and verification review with our insurer (GRPS) and MDE (Michigan Department of Education). Plan to discuss best practices and potential changes/actions. Visit is the first week in October. Just an update that this is happening; unsure of the impact.
- Lisa is speaking at an upcoming Opportunity Thrive event, which does coaching for our staff. She was invited to speak about our experience with them and the importance of adult SEL.
- The Family Team needs help and support as they are having trouble filling their positions. Sending folks their way would be helpful. Doug suggested someone from the Family Team could come to a board meeting and open a dialog about how we can help and support each other.
- Noted that staff did have full training on new Title IX updates, so we are in compliance.

#### **Continuous Improvement Plan:**

- MSTEP and benchmark data will be presented by Sarah and I next month.

#### **Committee Updates:**

**Finance-** Draft is complete. Plante Moran will present at the October meeting.

**Facilities-**The spray foam for the coal room is \$3100, so we are going to do that and then start getting estimates for a permanent solution. Moving ahead with this before winter. Starting to get estimates on further solutions (e.g. demolition).

Other facilities things we have happening: lots of asphalt/concrete issues, researching and creating a near-term and **longer term plan for cooling (and electricity)** and building accessibility on the north side. Is there **anyone on the board who would like to serve on a facilities committee?** (a school/staff committee with a board member on the team and hopefully a professional).

Also, where might we look for a **partner in advising us on**

**facilities work** (contractor, mechanical engineer, etc.).  
Keep this in mind for future board members, but likely will need to hire someone to advise us.

**Evaluation-** Nothing new yet

**Marketing and Tech-** Nothing new yet

**Safety committee (this is a parent/school based committee):**

- Front doors- will be installed on Sept 25
- Radios- are in use
- Anti bullying arc has been added to SEL curriculum
- Our Draft Emergency Operations Plan has been sent to Larry Johnson (Chief of Staff and Head of Safety and Security for GRPS) and Alison Farole (Emergency Management Administrator for the City of Grand Rapids) and we are awaiting feedback.
- Rachel and I are signed up for an 8 hour training on the Standard Response Protocol and Standard Reunification Protocol, on which our plan is based. Teachers and staff already had training.

**Strategic Planning Committee: had a fruitful meeting last week The plan for right now is:**

- Lisa and Sarah draft an academic goal (with corresponding action steps and measures)
- Submit full revised plan to the Committee for questions and review
- Bring the plan to the full Board in November for discussion
- Vote on the final draft in December to kick off beginning implementation in January

12.	Family Team Report (Quarterly) - n/a		Report
<b>Business</b>			
13.	Old Business (previously moved) .1 N/A	7:15	Action
14.	<b>New Business</b> .1 Title IX policy book update – no action  .2 Updated public comment policy Phil: looked at our public comment policy, GRPS’s policy, and our goals with the policy. Our current policy says the same thing as GRPS, which is that the board		Action

and president have some autonomy to make rules and govern the meeting agenda and meeting conduct. There was a desire to have allotted time for open comments from board members, which I recommend Stephen as board president add to the end of the agenda. Also the concept of signing in and managing public comment when we have a large amount of guests. Current policy allows for 5 minutes of comment, but no other structures beyond that, which we could establish. Didn't think there was a new policy warranted. Ideally, the president would have a script to read with common rules around decorum and process. Look at examples re: public meetings act. Stephen to make the changes for next month's agenda.

**Closing**

15.	Public Comment (Please limit comments to 3-5 minutes)	Comment
	<ul style="list-style-type: none"> <li>- Sana: will the board be able to comment during public comment?</li> <li>- Stephen: We will be adding a section for board comment.</li> </ul>	

16.	Adjourn	Stephen	6:52	Action
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**School Leadership:**

Executive Director- Lisa Nuyens LN  
 Pedagogista- Sarah Cooper- SC

**GRPS Liaison:**

Matthew Beresford

**GRCDC Board Members:**

**Executive Committee-**

President- Stephen Tanner - ST  
 Vice President- Justine Burdette- JB  
 Treasurer- Kevin Davis- KD  
 Secretary- Travis LaFleur- TL

**Members at Large:**

Courtney Myers-Keaton- CMK  
 Philip Strom - PS  
 Douglas Meeks - DM