

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within the diverse community of Grand Rapids. The Vision: base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center Board of Directors Meeting

6:00 – 8:00 PM Monday, September 9, 2014
Grand Rapids Child Discovery Center
409 Lafayette Ave. SE, Grand Rapids, MI 49503

INFORMATION TO THE PUBLIC: When the Chair recognizes a member of the public for oral comment, Such comment shall be for five (5) minutes or less, at the discretion of the Chair. Comments will be heard at the time the subject item is addressed to the Board, or under Item VI (Items Not on the Agenda).

Agenda

ITEM	TOPIC	PERSON RESPONSIBLE	TIME	TYPE
OPENING				
1	Call to Order	Eric	6:00pm	Action
2	Roll Call	Eric		Action
3	Approval of Agenda	Eric	6:05	Action
4	Approval of Minutes	Eric		Action
5	Letter of Intent w/ Tim Marcus - Rockford Construction		6:10	
5	Reflection, Mission and Vision	Rotate	6:25	Information
6	Public comment on items not on the agenda (limited to 3-5 minutes by policy of the Board)			
REPORTS				
7	Family Team Report	Family Team Liaison	6:30	Information
8	Administrator Report	John	6:35	Information
9	Pedagogista Report	Sarah	6:40	Information
10	Finance Work Group Report	Tim	6:45	Information
11	Facilities Work Group Report	Raymond	6:50	Information
12	Educational Programs Work Group Report	Chris	6:55	Information
13	Fundraising Work Group Report	Eric	7:00	Information
OLD BUSINESS				
14	Charter Contract Update	John and Eric	7:05	
15	New School Policies	John	7:15	Information
16	Board Commitment Letter and Member Search	Eric	7:25	Information
NEW BUSINESS				
17	Legal Claim	Tracey	7:30	Information
18	Strategic Planning	Eric and Chris	7:45	
19	Good news - GRPS Green School Fellow	Eric	7:55	Information
20	Adjourn		8:00	

6:00 pm Call to order (Eric)

Present: Eric Doyle, Tim Glasser, Raymond McDaniel, Mary Witte

Regrets: Scott Ayotte, Tracey Brame Chris Hanks

Opening: Motion to approve agenda (Tim, Raymond 2nd); approved unanimously

Opening: Motion to approve minutes (Raymond, Tim 2nd); approved unanimously

Letter of Intent: Discussion with Brent Balkema, Chief Estimator at Rockford Construction in lieu of Tim Marcus. See Letter of Intent / Notice to Proceed proposal dated August 2014. Rockford may be able to help with fundraising. Following discussion, the decision was made that we need to meet separately to connect Facilities team and Fundraising team. We need a full assessment of facility and site.

Reflection: John reflected on the successful first week of school.

Public comment: Sana Amash asked if we would ever get a sign for the school.

Family Team: Great attendance and enthusiasm at the first meeting of the year. See minutes.

Admin report: Leadership team meeting regularly. See report.

Pedagogista report: Interest in Reggio workshops being explored. Before and after care experiencing a positive cash flow thus far. See report.

Finance work group: No July or August financials available at this time.

Facilities work group: Front brick steps are repaired; floor in cafeteria has been replaced with vinyl flooring. Spent \$11K of \$25K to date. Seeking proposals to contract a thorough inspection report to estimate cost of building maintenance.

Educational programs workgroup: No report.

Fundraising Report: The fundraising committee has a group of passionate and knowledgeable people involved. Plan is to seek out major funding from Wege Foundation for the park project.

Unfinished Business:

- John and Eric gave an update on the charter contract. Confirmation was received from the state. We are working with GRPS to address a couple suggested revisions to the contract suggested by the state. Once complete, this will need to be approved by GRPS board and then by GRCDC board.
- John is still working on a harassment policy. Group discussed the need for a disaster response plan and communication protocol. John and Sarah will look into this further.
- Commitment letter of expectations reviewed and no concerns were raised. Moving forward, each board member will sign their own letter of commitment.

New Business:

- Strategic planning retreat set for September 24th at the GVSU space in the Downtown Market. Agenda to be distributed.
- Good News – Eric indicated that GRPS had just hired an USGBC Green Fellow to assist the district with sustainability planning and we were looking to meet with her to discuss how we may fit in with that work if at all. The DNR offers a program called Salmon in the Classroom and the local chapter of Trout Unlimited is seeking out inner-city schools to host this program next fall. Applications must be in by April 2015 if we have interested teachers. The student's ArtPrize exhibit goes on display later this month when the contest kicks off. We encourage everyone to go see their project of connecting old historical photographs in the locations that they were captured to see how the city has transformed over the years.

7:57pm - Motion to adjourn (Eric).