

Administrator Report September 9, 2013

Fantastic First Week of School – as I stated in Afternoon Meeting – it was my ‘best first day of school as a Principal – ever!’

Current Count – 232 February Count – 216 Predicted Fall Blended Count - 224

Audit – Completed – Rehmann will attend next month’s board meeting to present.

Focus School – Meeting next week with District Improvement Facilitator from MSU

Professional Development Sessions – Formative throughout the year – focused on Behavior Intervention, Math, and Language Arts/Literacy

Before and After Care Center - Childcare Center Application – almost completed – running very smoothly – YMCA will be providing free meals every afternoon

Increased Budget for SPED and Maintenance items – We do have many added costs this year – so there may be a need to draw on the Credit Line before October 20, 2013 – but Tessa and I have been watching this closely, so if we do need to withdraw funds, the amount should be minimal and would be repaid as soon as we receive our October 20th disbursement.

Contracts – Sent out to all full and part-time employees. There are a few contracted vendor positions still being worked out.

New Hires – Kay Waterson – Para in Discovery A, Nora Faber – Studio Coordinator, Andrew Kleinschmit – Teacher Discovery D

Communication Protocol – Included with Board Documents. This has been reviewed with all staff. All staff were also sent an electronic copy of this document.

Kellogg Report – Submitted and receipt has been confirmed by WKKF

Fundraising Meeting – Eric Doyle, Scott Ayotte and I have been meeting.

Rewiring School for 911 – Still waiting for a ‘ballpark’ number. Mary Minnema at KISD is helping us bid this out. Our phone system is up for renewal and per federal guidelines we must wire all classrooms with phones and emergency contact capability.

Thank you – I would like to personally thank the Board and staff for my evaluation. I am pleased to see the support of my colleagues, and am very grateful for the time and attention that went into the new format. I look forward to the coming year with renewed energy and purpose. Sincerely, Erin